

ROLLINS COLLEGE

HAMILTON HOLT SCHOOL

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Voice: 407.646.2232

Fax: 407.646.1551

HoltStudentServices@rollins.edu

SPRING 2009

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For questions: holt@rollins.edu

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ADVISING AND REGISTRATION PERIODS

SPRING 2009

Students who entered fall 2008 and have not yet met with an adviser are required to do so prior to registration for the spring term. All other students are encouraged, but not required to meet with their adviser each term. You may make a telephone or office appointment by calling the Holt School Office at 407-646-2232.

Students are assigned to advisers alphabetically by last name.

Terrie Cole	A - G
Coleen Palmer	H - P
Matt Sayti	Q - Z
Connie Holt	Music Majors, International Students, Graduate Students
Marian Cacciatore	Career Adviser, all levels

Advising dates by academic level are specified below. A student's academic level for registration purposes is determined by the number of semester hours earned at the time the course schedule is posted. Although senior status technically begins at 100 earned hours, degree-seeking Holt students with a declared major and 90+ earned hours are permitted to participate in senior registration. Students may determine their earned hours through FoxLink.

SENIORS: Degree-seeking students with a declared major and 90+ semester hours earned

October 13 - 31	Advising by appointment only. Please no walk-ins.
November 5 & 6	<p>Online registration for senior-level declared majors begins at noon on November 5 and ends at midnight on the 6th. Staff support will be available Noon - 6:30 p.m. on 5th, and 8:30 a.m. - 5:00 p.m. on the 6th.</p> <p>Registered seniors may make changes to their registrations during the Current Student online registration period, December 15 - January 6.</p> <p>Senior level students with no declared major register January 5 & 6.</p> <p>Note that the computer server or network may be unavailable to students at times during this period to permit scheduled maintenance and upgrades. We apologize for any inconvenience.</p>
January 6, 2009	<p>Full tuition payment must be received by the Holt School or Bursar's Office prior to 6:00 p.m.</p> <p>A low-cost payment plan is available. Please refer to payment instructions.</p>

OTHER CURRENT DEGREE-SEEKING HOLT STUDENTS:

Holt students with fewer than 90 semester hours. Registered seniors may drop/add during this time.

November 10 - December 5	Holt student advising by appointment only. Please no walk-ins.
December 15 - January 4	<p>Priority online registration for declared majors begins at noon on December 15. Priority privileges end on January 4, but declared majors may continue to register through 6:00 p.m. on January 6th.</p> <p>Online registration opens at 8:30 a.m. on January 5 for undeclared majors and ends at 6:00 p.m. on the 6th.</p> <p>Staff registration support will be available Noon - 6:30 p.m. on December 15, and 8:30 a.m. - 6:00 p.m. (5:00 p.m. on Fridays) for the rest of the registration period.</p>
January 5 & 6	

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	Note that the computer server or network may be unavailable to students at times during this period to permit scheduled maintenance and upgrades. We apologize for any inconvenience.
January 6	Full tuition payment must be received by the Holt School or Bursar's Office prior to 6:00 p.m. A low-cost payment plan is available. Please refer to payment instructions.
January 12	Late Registration, 4:00 – 6:00 p.m. in the Holt School Office.

NEW, RETURNING, AND NONDEGREE-SEEKING STUDENTS

December 5	Application Deadline. Complete applications are required for new and returning students and include the application form/fee, official transcripts from all previously attended institutions, and all documentation required for international students. Students completing applications after December 5 may be permitted to register on a space-available basis at the late registration event on January 12.
December 10 & 11	New student advising by appointment only. Please no walk-ins.
January 6	4:00 to 6:00 p.m. - Registration for authorized new, returning, and nondegree-seeking students. Instructions and location will be mailed to authorized students. Full tuition payment is due at the time of registration. A low-cost payment plan is available. Please refer to payment instructions.
January 10	10:00 New Student Orientation
Late Registration, January 12, 4:00 – 6:00 p.m. in the Holt School Office.	

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ACADEMIC CALENDAR SPRING 2009

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Session Beginning and Ending Dates

Some courses are offered in an intensive format with starting and ending dates as published. Final examinations will be given during the last schedule class meeting of all courses unless otherwise stated by instructor.

Term Begins

Monday, January 12

Note: Cross Listed courses (designated with an X section suffix) begin according to the A&S calendar on Tuesday, January 13.)

Term Ends

Monday, May 4

Important Dates

December 5, 2008

Deadline for completion of Application for Admission for Spring 2009

January 6, 2009

Deadline to register and submit Credit Approval Form for participation in a Spring 2009 internship. ([Guidelines for 2009 Internships](#))

January 15

Last day to submit independent study proposals. Student should be aware that some academic departments have earlier submission deadlines. The Holt School will defer to the departmental deadline in such cases.

May 9

Hamilton Holt School Commencement (10:00 a.m.)

Holidays

No Classes on these dates.

January 19

Martin Luther King, Jr. Holiday (Rollins College closed.)

March 9 - 15

Spring Break

Note: Classes will meet on the date identified to be Fox Day, unless prior arrangements are made by the faculty member.

Refund and Withdrawal Policies and Deadlines

Withdrawal deadlines are strictly enforced by the Hamilton Holt School. Tuition refunds for withdrawals after the stated deadline will not be granted for:

• change in job assignment (duties, hours, travel, etc.)

• change in financial aid status and/or eligibility if not reported [in writing](#) to the Holt Office by the end of the first week of classes

• lack of prerequisite knowledge or coursework

• personal or family crisis or illness

• relocation out of the area

• temporary duty assignment or transfer by the military

Withdrawal exceptions are extremely rare and may be granted only by the Student Appeals Committee.

http://tars.rollins.edu/holt/schedule/200901/calendar.shtml[1/13/2010 1:17:59 PM]

Withdrawal and refund deadlines will differ for courses offered on an intensive format. Generally, 50% for withdrawal before the second scheduled class meeting.

Tuition

Tuition is due by 6:00 p.m. on January 6, 2009.

Refund Schedule

All withdrawals must be submitted **in writing** to the Holt School Office. Tuition credit is first applied to existing unpaid balance. No refunds after published dates.

Refund Schedule

Before Classes Begin (Before first <u>published</u> meeting date)	100% refund
January 20	75%
January 26	50%
February 2	25%

Withdrawal and refund deadlines will differ for courses offered on an intensive format. Generally, 50% for withdrawal before the second scheduled class meeting.

Withdrawal without Academic Penalty Deadline

March 27, 2009

Deadline for withdrawal from intensive courses is the Monday following the mid-point class meeting. **Withdrawals must be submitted in writing to the Holt School Office.**

Course and Instructor Evaluations (CIE)

Course and Instructor Evaluations are now collected online via FoxLink. Students will be reminded of the dates to complete the form via their Rollins* email. Student participation in the online evaluation process is crucial to the validity and usefulness of this system. During the evaluation period, if you have not completed all of your course/instructor evaluations you will receive a pop-up notice when you log into the College Novell system. In addition, you will receive one automated email (sent to your Rollins account*) every day until all of your evaluations are complete.

Penalty: There will be a penalty for students who fail to complete all evaluations before the published deadlines. In such cases, students will be blocked from access to online grade viewing for a period of two weeks after end term grades are posted. **No paper grades or transcripts will be released for this period of time.** Grades for all Spring term courses are due on May 14.

Exclusions: Some courses such as internships and independent study have been excluded and students will not be held responsible for evaluating these experiences.

Evaluation Dates: The CIE will be activated for student input on the following dates:

8:00 a.m., April 14 - 10:00 p.m., April 29

***Rollins** e-mail is our official means of communication. Students, faculty and staff are expected to check it on a regular basis.

Grades Due

Graduating Seniors: May 6 (by 9:00 a.m.)
All Others: May 11 (by 9:00 a.m.)

Note to students: Grades are posted as they are received. Please note that grade point averages and academic standing will not be accurate until after administrative processes are complete - usually three or four days **after** the due date.


Grades are not mailed to students. Unofficial grade reports and transcripts may be downloaded directly from FoxLink. Official transcript copies may be requested in writing from the Holt School Office for a nominal fee.

The Holt School will not release grades to anyone over the phone.

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Payment Due:

January 6, 2009 at 6:00 p.m.

See [Registration Instructions](#) for specific information regarding payment and payment options.

Tuition:

\$350 per credit hour

- \$700 - 2 credit hour course
- \$1,400 - 4 credit hour course
- \$2,100 - 6 credit hour course

Fees for individual courses are noted on the schedule.

By registering, students agree to accept full responsibility for the payment of tuition and fees. If a payment is not fulfilled or returned for insufficient funds or no approval by credit, students also agree to pay all fees associated with collection of due funds, including collection costs and attorney's fees.

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GUIDE TO MAJOR AND MINOR REQUIREMENTS
SPRING 2009

[Print version](#)

The following information is to be used as a guide in selecting courses that will satisfy major or minor requirements. The requirements reflected are 2008-09 catalog requirements. Students should consult their program adviser if they have questions. Complete details regarding course offerings can be found in the section "Schedule of Courses". Course descriptions are published in the Holt School Catalog and in this online bulletin.

- Sections with an **X** suffix (e.g. H1X) are cross-listed with Rollins College Arts & Sciences (day time) program.
- Sections with a **G** suffix (e.g. H1G) are cross-listed with Graduate Program in Education and permission is required for enrollment.

Last Updated: January 5, 2009

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- [WOMEN'S STUDIES \(Minor\)](#)
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BUSINESS ADMINISTRATION (MINOR)

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Core Courses:
BUS 260 Financial Accounting
BUS 336 Management & Leadership
BUS 337 Marketing
BUS 338 Financial Management

Elective Courses:
BUS 317 Personal Finance
BUS 375 Advertising & Promotion
Because Rollins College is accredited by the American Assembly of Collegiate Schools of Business (AACSB) at the graduate level only, a maximum of eight undergraduate business administration (BUS) courses may be credited toward the bachelor's degree at Rollins.

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COMPUTER SCIENCE

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The Computer Science Major is a limited access major. Admission to the Hamilton Holt School does not guarantee admission to the Computer Science Major. Admission criteria for the major is provided in the Holt School Undergraduate Catalog. Please see your academic adviser for additional information.

New for Spring 2009: Online registration for core and upper-level courses requires adviser pre-approval. Prerequisites will be closely monitored for this major. Contact your academic adviser prior to published registration dates.

- Core Courses:**
CMS 170 Data Structures
CMS 201 Applied Discrete Mathematics
CMS 330 System Software Principles
CMS 351 Database Design
CMS 497 Senior Project

- Elective Courses:**
CMS 395 Topics in Computer Science

Note to Majors: The department recommends the following courses for students preparing for graduate programs in computer science:

- MAT 111 & 112 Calculus I and Calculus II
MAT 219 Probability and Statistics

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ECONOMICS

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The Economics Major is a limited access major. Admission to the Hamilton Holt School does not guarantee admission to the Economics Major. Admission criteria for the Economics Major is provided in the Holt School Undergraduate Catalog. Please see your academic adviser for additional information.

New for Spring 2009: Online registration for core and upper-level courses requires adviser pre-approval. Prerequisites will be closely monitored for this major. Contact your academic adviser prior to published registration dates.

- Core Courses:**
ECO 108 Quantitative Methods for Economics
ECO 212 Principles of Economics I: Microeconomics
ECO 303 Intermediate Microeconomics
INT 221 Statistics for the Social Sciences

- Elective Courses:**
ECO 321 Labor Economics
ECO 325 Distribution of Income & Wealth
ECO 355 Environmental Economics

Note: The department recommends the following courses for students preparing for graduate programs in economics:

- ECO 381 Introduction to Econometrics
ECO 403 Applied Microeconomics
ECO 411 Introduction to Mathematical Economics
MAT 111 / 112 / 211 Calculus I, Calculus II, and Calculus III
MAT 140 Introduction to Discrete Mathematics
MAT 219 Probability and Statistics
MAT 230 Linear Algebra

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EDUCATION

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The Hamilton Holt School and the Department of Education offer two options for students who wish to enter the teaching profession. Graduates of these state-approved Teacher Education Programs are eligible for a Florida State Teacher Certification. The Department of Education offers certification in selected secondary (6-12) subjects (Music, Social Science, and English) and the Accelerated Program for Learning to Educate (APLE) for students who plan to teach in grades Kindergarten through six. Please refer to the Hamilton Holt School Catalog for requirements for both programs.

Professional Education Core Courses:
EDU 271 School & Society

Secondary Course Sequence:
EDU 335 Content Area Reading in Secondary Schools
EDU 407 Teaching & Learning in Diverse Secondary Schools

Student Teaching:
EDU 470 Competencies for the Beginning Teacher
EDU 491 Student Teaching: Secondary

Methods Courses:
EED 317 Music for Elementary Schools
EED 318 Art for Elementary Schools
EED 363 Teaching Elementary Social Studies

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ENGLISH

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Core Courses
ENG 201 Major English Writings I
ENG 202 Major English Writings II
ENG 303 American Literature I
ENG 304 American Literature II

Elective Courses:
ENG 241J Gender Adaptations in Literature & Film
ENG 245M Selected Studies: Banned Books
ENG 260 Writer's Studio
ENG 312 Studies in Shakespeare: Gender & Sexuality
ENG 329K Literature of the American West
ENG 361 Writing for the Professions
ENG 367 Creative Writing Workshop: Any Focus
ENG 373 Journalistic Writing II
ENG 380 Language Studies
ENG 460 Major Author: Toni Morrison
ENG 467A Advanced Creative Writing: WWW Internship

ENG 224 Review of Grammar, Usage & Punctuation is a two-semester hour, credit/no credit course available to students who wish to build basic English grammar skills. It does not fulfill English Major requirements, but does satisfy overall general elective credit hours.

Note to Majors: A new curriculum in English was approved and implemented Fall 2008. Students entering prior to Fall 2008 under the old major must complete major requirements by Summer 2010 or switch to the curriculum in effect.

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ENVIRONMENTAL & GROWTH MANAGEMENT STUDIES

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Core Courses:
ENV 300 Land Use Controls

Environmental Studies Track:
ENV 216 Ecology with Lab
ENV 270 Environmental Literature

Growth Management Studies Track:

- ENV 302 Traditional Town Planning
- GMS 201 Historic Preservation

Elective Courses:

- AUS 250 Australian Ecosystems at Risk
- ENV 320 Aquatic Biology with Lab
- ECO 355 Environmental Economics
- ENV 315C Field Botany II with Lab

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HUMANITIES

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Humanities Portfolio Checklist

Required for all Humanities majors and minors

Core Courses:

- HUM 305 Humanities: Classicism & Romanticism

History of the Expressive Arts:

- ARH 240 Baroque & Rococo Art
- ARH 250 Modern European Art
- DAN 170 Ballet 1
- DAN 380 Topic: Women Leaders in American Modern Dance
- MUS 362 Music History: Classic/Romantic
- MUS 363 American Music
- THE 100 Introduction to the Theatre
- THE 301 History of Radio & TV

Literature:

- ENG 201 Major English Writings I
- ENG 202 Major English Writings II
- ENG 241 Gender Adaptations in Film & Literature
- ENG 245M Selected Studies: Banned Books
- ENG 312J Shakespeare: Gender & Sexuality

History:

- HIS 362 American Foreign Policy
- HLR 101 Library Research: England & America in the 20th Century
- INT 315B Persuasive Images: Documentary Films

Philosophy and Religious Studies:

- CLS 203 Pursuit of the Good Life: An Intro to Greek Moral Theory
- PHI 308C Topic: Ethics & Political Realism
- REL 126 New Testament
- REL 251Z Contemporary Women Theologians & Scripture Studies

Note: Humanities majors are required to keep a portfolio of critical essays, research papers, essay examinations, and other material from different courses that reflect each year a student has been a major. Also, a final research project is required in connection with the last required core (HUM) course in which he/she enrolls. The student must notify the core-course instructor at the first class meeting of the student's intention to complete this requirement.

Note: A single topical course may be used to satisfy one, not multiple, requirements.

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INTERNATIONAL AFFAIRS

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Business and Economics:

- ECO 212 Principles of Econocmics I: Microeconomics
- INAF 320 International Business Development

Foreign Cultures and Language:

- ANT 150 Cultures of the World
- ANT 200 Cultural Anthropology
- ANT 205D Topic: Pirates, Ports, & Plantations
- ANT 212 Race & Ethnic Relations
- ANT 305X Anthropology & Refugees
- AUS 250 Australian Ecosystems at Risk
- INAF 315D Topic: Islam, Culture & Politics
- JPN 102 Elementary Japanese II
- JPN 202 Intermediate Japanese II
- RSN 234 Russia in the Movies
- RSN 242 20th-Century Russian Prose
- RSN 227 Folklore in Film
- SPN 102 Elementary Spanish II

History and Politics:

- HIS 362 American Foreign Policy
- HLR 101 Library Research:England & America in 20th Century
- INAF 215J Topic: America and the World
- INAF 315D Topic: Islam, Culture & Politics
- INAF 315U Topic: Politics of Palestine
- INAF 386 Politics of South Asia
- PHI 308C Topics: Ethics & Political Realism

Seminar Courses:

- ANT 405D Seminar: Cinema & Society in Japan (2009 Spring graduates only)

Note: A minimum of 15 courses must be taken, of which at least eight must be at the 300 level or above. All IA majors who are not bilingual or polylingual must take at least one (1) language-learning class at the 200 level or above (e.g., SPN 201 or JPN 201). The language-learning course can count toward the cultures and languages area requirement. One of the upper-division courses must be an approved seminar. A copy of the seminar paper is to be submitted to the IA Director before graduation. This paper is used for evaluation of the IA Program.

Note: A single topical course may be used to satisfy one, not multiple, requirements.

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LATIN AMERICAN & CARIBBEAN AFFAIRS (MINOR)

Elective Courses:

- ANT 205D Topic: Pirates, Ports, & Plantations

Spanish Language :

- SPN 102 Elementary Spanish II

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LEADERSHIP DISTINCTION PROGRAM (CERTIFICATION)

The Leadership Distinction Program is designed for students who want to excel beyond their degree requirements to develop their leadership potential. This program gives students extra opportunities to explore leadership development as they complete their undergraduate degrees at the Rollins College Hamilton Holt School. Students who successfully complete the leadership program and their degree requirements earn recognition of their achievements through the “Distinction in Leadership” transcript designation.

Core Courses:

- INT 260 Foundations of Leadership
- INT 261 Leadership/Citizenship Action

Leadership Across the Curriculum:

- BUS 336 Management and Leadership
- CLS 203 Pursuit of the Good Life: An Intro to Greek Moral Theory
- COM 305 Listening

COM 321 Small Groups & Leadership
COM 324 Self-Leadership & Communication
COM 421 Organizational Communication
DAN 380 Topic: Women Leaders in Modern American Dance
ENV 302 Traditional Town Planning
PHI 223 Introduction to Formal Logic
PHI 308C Topics: Ethics & Political Realism
REL 251Z Topic: Contemporary Women Theologians & Scriptures

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MUSIC

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The Hamilton Holt music major is unlike other majors. It cannot be completed solely in the evenings, nor can it be completed over an extended or indefinite period of time. The Holt student majoring in music is expected to have both days and evenings available for classes, lessons, ensembles, and concerts. All Holt music majors are held to the same time obligations required of Arts and Sciences students. It is a demanding major, which no student should try to undertake without a full commitment.

Students who wish to enter the Holt School music program follow a dual admission process. Acceptance into the Holt School through the Holt application process does not automatically admit the student to the music major. All prospective music majors must also audition for a faculty admission committee, which will also include an instructor in the major instrument, on one of the scheduled audition dates and interview with the Director of Music or Chair of the Music Department. Admission to the music major will be based on the student's academic performance and musical abilities as well as departmental needs and the availability of space.

Core Courses:

MUS 152 Theory 2: Harmony
MUS 190 Introduction to Music & Technology
MUS 252 Theory 4: Intro to Analysis
MUS 362 Music History: Classic/Romantic

Performance Courses:

MUA 200
MUA 201/301/401 Applied Music for the Major/Minor

Elective Courses:

MUS 225B Topic: Advanced Music & Technology
MUS 225J Topic: Singing for the Stage
MUS 225M Topic: Advanced Sound Recording
MUS 290 Basic Conducting
MUS 325 Love, Death, Opera
MUS 342 Methods: Strings
MUS 352 Seminar in Composition II
MUS 355 Practicum: Composition
MUS 363 American Music
MUS 391 Practicum: Conducting
MUS 394 Piano Pedagogy II: Practicum

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ORGANIZATIONAL BEHAVIOR

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Core Courses:

BUS 336 Management and Leadership
PSY 101 Introduction to Psychology
PSY 211 Social Psychology
PSY 301 Research Methods
PSY 304 Statistics & Decision Making
PSY 306 Tests & Measurements
PSY 330 Organizational Behavior
PSY 407 Organization Development

Interdisciplinary & Application Options:

BUS 336 Management and Leadership

- COM 301 Designing Effective Organizations
- COM 305 Listening
- COM 315 Topic (Any Course)
- COM 421 Organizational Communication
- PSY 315 Topic (Any Course with the exception of PSY 315V)

*Note: Courses used to satisfy core requirements may not also be applied toward the Interdisciplinary/Applications requirement.

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ORGANIZATIONAL COMMUNICATION

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Core Courses:

- COM 110 Public Speaking
- COM 220 Interpersonal Communication
- COM 300 Communication Theory
- COM 303 Communication Ethics
- COM 305 Listening
- COM 395 Communication Research
- COM 421 Organizational Communication
- COM 480 Senior Seminar

Elective Courses:

- COM 301 Designing Effective Organizations
- COM 314 Communication and the Media
- COM 315 Topic (Any Course)
- COM 318 Public Relations
- COM 321 Small Groups & Leadership
- COM 322 Computer Mediated Communication
- COM 324 Self-Leadership and Communication
- COM 350 Communication Presentations
- COM 415A Conflict & Communication

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PSYCHOLOGY

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Psychology is a limited access major. Students may not accrue more than twelve semester hours in psychology without declaring psychology as a major or minor. Upon declaring psychology as a major, students must complete with a grade of “C-” or higher PSY 101, PSY 301, and PSY 304. Although PSY 101 is a prerequisite for most psychology courses, PSY 301 and 304 may be taken concurrently with other courses. However, both PSY 301 and 304 must be completed within the first two semesters of coursework following declaration of the major in psychology. If a student receives a grade in any of these courses lower than a “C-,” the student must re-take the course and pass it with a grade of “C-” or higher prior to enrolling in any other psychology course. Core courses may be repeated a maximum of one time to satisfy this requirement. If a student does not receive a grade of “C-” or higher on the second attempt, the student will not be permitted to continue in the major. Students will receive credit hours for one attempt only. In most cases, financial aid does not apply to repeated courses.

Core Courses:

- PSY 101 Introduction to Psychology
- PSY 301 Research Methods
- PSY 304 Statistics & Decision Making

Major Options:

- PSY 211 Social Psychology
- PSY 306 Tests & Measurements
- PSY 310 Psychopathology
- PSY 335 Clinical Psychology
- PSY 354 Personality Theory

Major Electives:

- PSY 315 Topic (Any course with the exception of PSY 315V)
- PSY 322 Cognitive Psychology

PSY 330 Organizational Behavior
PSY 407 Organization Development
*Courses not used as Major Options can be used as Major Electives.

Note to Majors: A new curriculum in Psychology was approved Fall 2006. Students entering prior to Fall 2006 under the old major must complete major requirements by Summer 2009 or switch to the curriculum in effect.

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WOMEN’S STUDIES (MINOR)

Elective Courses:
DAN 380 Topic: Women Leaders in American Modern Dance
ENG 241 Gender Adaptations in Film & Literature
ENG 312J Shakespeare: Gender & Sexuality
ENG 460D Major Author: Toni Morrison
PHI 308D Gender, Relativism, & Rights
REL 251Z Contemporary Women Theologians & Scriptures
WMS 350 Feminist Methodology

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WRITING (MINOR)

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Core Courses:
ENG 260 Writer's Studio
ENG 367 Creative Writing Workshop


Elective Courses:
ENG 361 Writing for the Professions
ENG 367 Creative Writing Workshop
ENG 373 Journalistic Writing II
ENG 467 Advanced Creative Writing Workshop

Note: Courses used to satisfy core requirements may not also be applied toward the elective-course requirement in the Writing Minor.

Students seeking a writing minor are required to submit for departmental approval a portfolio of their best writing at least two months prior to graduation. Specific procedures for constructing a successful portfolio will be delineated in consultation with a member of the writing faculty. Students are responsible to contact the Writing Director prior to the start of their final semester.

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HAMILTON HOLT SCHOOL

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Student Consumer Information

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Rollins Home

Voice: 407.646.2232

Fax: 407.646.1551

HoltStudentServices@rollins.edu

GENERAL EDUCATION REQUIREMENTS

SPRING 2009

Printer Version

As preparation for active and responsible citizenship in a global society, students need both breadth and depth in their learning experience. By majoring in at least one area of knowledge, students gain the depth necessary for professional and graduate expertise, whereas the general education curriculum at Rollins College exposes students to a more varied domain of knowledge and experience.

In keeping with the College's mission to educate students to think critically across disciplines, the general education curriculum exposes students to the ways various areas of knowledge may reinforce and enrich each other.

To be eligible for a Bachelor of Arts degree, students must complete one course from each of the general education areas listed below. Please see the catalog for a full explanation of the area requirements.

Note: The list below reflects Fall 2008 course offerings that have been approved to meet specified GERs.

Page last updated: January 5, 2009

Expressive Arts (A)

- ARH 240 Baroque and Rococo Art
- ART 221 Drawing and Composition
- DAN 170 Ballet I
- DAN 380 Women Leaders in Modern American Dance
- THE 100 Introduction to the Theatre
- THE 301 History of Radio & TV

Knowledge of Other Cultures (C)

- ANT 200 Cultural Anthropology
- ANT 205D Topics: Pirates, Ports & Plantations
- ANT 212 Race & Ethnic Relations (Minorities in America)
- INAF 315D Topic: Islam, Culture & Politics
- RSN 227 Folklore in Film
- RSN 234 Russia in the Movies

Knowledge of Western Cultures (H)

- ARH 250 Modern European Art
- CLS 203 Pursuit of the Good Life
- DAN 380 Women Leaders in Modern American Dance
- ENV 280 Environmental History
- HLR 101 Library Research: England & America in the 20th Century
- HUM 305 Humanities: Classicism & Romanticism
- MUS 363 American Music
- REL 126 New Testament

Introduction to Liberal Studies (I)

- INT 200G The Beast Within: Animals in Human Reflection

http://tars.rollins.edu/holt/schedule/200901/genedrequirements.shtml[1/13/2010 1:18:08 PM]



Awareness of Literature (L)

- ENG 201 Major English Writings I
- ENG 202 Major English Writings II
- ENG 241 Gender Adaptations in Film & Literature
- ENG 245M Banned Books
- ENG 329K Selected Studies: Literature of the American West
- ENG 312J Studies in Shakespeare: Gender & Sexuality
- MUS 325 Love! Death! Opera!
- RSN 242 20th-Century Russian Prose

Scientific Perspective (P)

- ENV 115 Oceanography with Lab
- ENV 216 Ecology with Lab
- ENV 320 Aquatic Biology: Freshwater with Lab

Quantitative Thinking (Q)

- INT 221 Statistics for the Social Sciences
- MAT 103 Quantitative Reasoning
- PHI 223 Formal Logic
- PSY 304 Stats & Decision Making

Writing Reinforcement (R)

- ENG 300 (Any Topic)
- HUM 305 Classicism & Romanticism
- PHI 308D Gender, Relativism, & Rights

Oral Communication (T)

- COM 110 Public Speaking
- COM 350 Communication Presentations
- PSY 211 Social Psychology

Written Communication (W)

- ENG 140 Writing About: (Any Topic)

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Rollins College Hamilton Holt School

Spring 2009 Schedule of Classes

Last update:
2/17/2009 9:13:13 AM

Holt School Registration Check-in will open for all students October 22.

Each Holt student must verify (and update if needed) their contact information to receive a registration time period. You will not be able to register if you do not complete this process. Check-in starts two weeks prior to registration and applies only to current Holt School undergraduate and graduate students. To check in, log into FoxLink and go to the Student tab and select the *Hamilton Holt Registration Check-in* link.

Special note to all students with the major or minor of **Computer Science, Economics, and Psychology**. You must contact your adviser prior to registration. You may either set an appointment by calling the Holt Office at 407-646-2232 or emailing them directly. For email addresses, please follow the link for [Advising](#).

Schedule Index	Term Calendar	Advising	Descriptions	Payment Deadline	Major/Minor Guide	General Education Requirements	Term Syllabi	Registration Instructions	A&S Registration
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M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday

MW= Monday and Wednesday TR=Tuesday and Thursday SU=Saturday and Sunday

Status	Department	Course	Course Title	Hours	Time	Location	Days	Instructor	Area	Pre-Regs/Comments
Canceled	Off-Campus Program Courses	11045 AFIL 0000 H1X	Affiliated Off Campus Program	12	-			Staff		
Open	Anthropology	11013 ANT 150 H1	Cultures of the World	4	05:00p-06:35p	CSS 135	TR	Ana Servigna		
Filled	Anthropology	10567 ANT 200 H1	Cultural Anthropology	4	06:45p-09:25p	CSS 135	W	Connie Brown	C	
Open	Anthropology	10860 ANT 205D H1	Topic:Pirates,Ports,Plantations	4	04:00p-06:40p	CSS 134	M	Helen Blouet	C	
Filled	Anthropology	10874 ANT 212 H1	Race and Ethnic Relations	4	06:45p-09:25p	CSS 135	T	Connie Brown	C	
Open	Anthropology	10569 ANT 228 H1	Introduction to Archaeology	4	06:45p-09:25p	CSS 134	R	David Butler		
Canceled	Anthropology	10873 ANT 305A H2	House & Home (Cancelled 11-6)	4	-			Staff		
Filled	Anthropology	10599 ANT 305X H2	Topic: Anthropology & Refugees	4	06:45p-09:25p	CSS 100	M	Vance Geiger		
Canceled	Anthropology	10598 ANT 323 H1	Method Archaeol(Canceled 1/6)	4	-			Staff		ANT 210 or 228
Filled	Anthropology	11083 ANT 398 IH1	RSCH:Lat Amer Feminism	4	-			Connie Brown		
Filled	Anthropology	10669 ANT 405D H1X	Seminar:Cinema & Society Japan	4	05:15p-06:30p	CSS 170	MW	Robert Moore		Advisor approval required. Limited to graduating seniors in ANT or INAF only. First class meeting, Wednesday, January 14.
Open	Art and Art History	10605 ARH 240 H1	Baroque and Rococo Art	4	06:45p-09:25p	HAUCK 104	T	Leslie Boles	A	
Canceled	Art and Art History	10606 ARH 250 H1	Europe Art:Canceled 12/23/08	4	-			Staff	H	
Filled	Art and Art History	10609 ART 221 H1X	Drawing & Composition	4	04:00p-05:50p	CFAC 112	MW	Rachel Simmons	A	First class meeting: Wed, Jan 14. \$30 materials fee.
Canceled	Art and Art History	10607 ART 243 H1X	Humn Figure Draw(Canceled 1/5)	4	-			Staff		\$50 Fee
Canceled	Art and Art History	10608 ART 343 H1X	Humn Figure Draw(Canceled 1/5)	4	-			Staff		ART 243. \$50 Fee
Canceled	Interdisciplinary	10627 ASL 200 H1	ASL II (Canceled 1-9)	4	-			Staff		ASL 100
Canceled	Australian Studies	10755 AUS 250 H1	Aus Eco (Canceled 1-8-09)	4	-			Staff		Taught by Distinguished Visiting Faculty member. Class ends March 3.
Open	Business	10863 BUS 260 H1	Financial Accounting	4	06:45p-09:25p	CSS 134	W	Nicolas Lebrede		SO Status
Open	Business	10864 BUS 317 H1	Personal Finance	4	06:45p-09:25p	CSS 121	W	Bill West		JR STATUS
Filled	Business	10865 BUS 336 H1	Management & Leadership	4	06:45p-09:25p	BUSH 107	R	William Hepburn		JR Status
Open	Business	10866 BUS 337 H1	Marketing	4	06:45p-09:25p	CSS 221	T	David Roberts		JR Status
Open	Business	10867 BUS 338 H1	Financial Management	4	06:45p-09:25p	CSS 121	T	Bill West		JR Status. BUS 280
Open	Business	10868 BUS 375 H1	Advertising & Promotion	4	06:45p-09:25p	CSS 135	R	David Roberts		BUS 337
Open	Classical Studies	10869 CLS 203 H1	Pursuit of the Good Life	4	04:00p-06:40p	ORLAN 206	R	Scott Rubarth	H	
Open	Computer Science	10696 CMS 170 H1	Data Structures	4	05:00p-06:30p	BUSH 120	MW	Larry Holt		CMS 167
Open	Computer Science	10700 CMS 201 H1	Applied Discrete Mathematics	4	08:30a-11:35a	BUSH 362	S	Monte Hancock		CMS 150. Class meets January 24 - May 2. No class meeting Jan 17 and March 14.

Open	Computer Science	10699 CMS 330 H1X	System Software Principles	4	05:00p-06:30p	BUSH 361	MW	Richard James		CMS 230. First class meeting: Wednesday, Jan 14.
Open	Computer Science	10697 CMS 351 H1	Database Design	4	06:45p-09:25p	BUSH 362	M	Larry Holt		CMS 170 & 240
Open	Computer Science	10781 CMS 395 IH1	IS: Topic in Computer Science	4	12:00p-03:05p	BUSH 362	S	Monte Hancock		CMS 270 or consent. Class meets Jan 24 - May 2. No class meeting Jan 17 and March 14.
Filled	Computer Science	11208 CMS 398 IH1	RSCH:Bus Process Mgt Rsch	4	-			Monte Hancock		
Open	Computer Science	10698 CMS 497 H1	Senior Project	4	06:45p-09:25p	BUSH 120	W	Larry Holt		All CMS Core Courses. Preapproval of Holt School adviser required.
Open	Communication	10610 COM 110 H1	Public Speaking	4	04:00p-06:40p	FAIRBK 116	T	Carolyn Planck	T	
Canceled	Communication	10611 COM 110 H2	Public Speak(Canceled 1-9)	4	-			Staff	T	
Open	Communication	10612 COM 220 H1	Interpersonal Communication	4	04:00p-06:40p	FAIRBK 116	W	Greg Gardner		
Open	Communication	10613 COM 220OL H2	Interpersonal Comm (Online)	4	04:00p-06:40p	FAIRBK 107	R	Susan Easton		Computer-mediated with mandatory class meetings on Jan 15 & 22, Feb 19, March 5 & 19, and April 9. No waiting list and no instructor overrides.
Open	Communication	10614 COM 300 H1	Communication Theory	4	06:45p-09:25p	FAIRBK 107	T	Carolyn Lee		
Open	Communication	10918 COM 300 H2	Communication Theory	4	04:00p-06:40p	FAIRBK 107	M	John Morrison		
Open	Communication	10615 COM 301 H1	Designing Effective Org	4	06:45p-09:25p	FAIRBK 107	M	Shelton Granade		Class starts Jan 26.
Open	Communication	10616 COM 303 H1	Communication Ethics	4	06:45p-09:25p	FAIRBK 116	W	John Morrison		
Filled	Communication	10617 COM 305 H1	Listening	4	06:45p-09:25p	FAIRBK 116	M	Richard Bommelje		No waiting list or instructor override.
Open	Communication	10618 COM 305 H2	Listening	4	04:00p-06:40p	FAIRBK 116	R	Richard Bommelje		No waiting list or instructor override.
Open	Communication	10619 COM 314 H1	Communication & the Media	4	06:45p-09:25p	FAIRBK 112	M	Gregory Fox		
Filled	Communication	10620 COM 315C H1	Topic: Family Communication	4	04:00p-06:40p	FAIRBK 107	T	Misty Haggard-Belford		
Open	Communication	10621 COM 315K H2	Topic: Mass Media & Society	4	06:45p-09:25p	FAIRBK 116	T	William Gombash		
Open	Communication	10622 COM 318 H1	Public Relations	4	06:45p-09:25p	FAIRBK 114	M	Elizabeth Pittenger		
Filled	Communication	10897 COM 321 H1	Small Groups & Leadership	4	09:00a-05:00p 09:00a 05:00p 05:30p 09:30p	FAIRBK 107 FAIRBK 107 FAIRBK 107	S U MTWR	Susan Easton		Class meets Saturday, Jan 3 (Mandatory attendance) & 10, 9:00 a.m. - 5:00 p.m.; Monday - Thursday, Jan 5 - 8, 5:30 - 9:30 p.m.; and Sunday, Jan 25, 9:00 a.m. - 5:00 p.m. Credit/No Credit. No waiting list or instructor override.
Canceled	Communication	10630 COM 322 H1	Comp Med Comm(Canceled 1-9)	4	-			Staff		
Open	Communication	10623 COM 324 H1	Self-Leadership & Com	4	06:45p-09:25p	FAIRBK 116	R	Richard Bommelje		
Open	Communication	10635 COM 395 H1	Communication Research	4	04:00p-06:40p	FAIRBK 107	W	Carolyn Lee		
Open	Communication	10636 COM 395 H2	Communication Research	4	06:45p-09:25p	FAIRBK 107	W	Carolyn Lee		
Open	Communication	10672 COM 415A H1	Topic:Conflict & Communication	4	09:00a-05:00p	FAIRBK 112	S	Rufus Barfield		Class meets: Jan 24 through Feb 28.
Filled	Communication	10673 COM 421 H1	Organizational Communication	4	09:00a-05:30p	FAIRBK 107	S	Susan Easton		Class meets Jan 31, Feb 7, 21 & 28, March 7. Mandatory attendance. No waiting list or instructor override.
Open	Communication	10674 COM 421OL H2	Organizational Comm (Mediated)	4	06:45p-09:25p	FAIRBK 107	R	Susan Easton		Class meets Jan 15 & 22, Feb 5 & 19, March 5 & 19, April 2, 16, & 30. Mandatory attendance. No waiting list or instructor override.
Open	Communication	10694 COM 480 H1	SR Seminar in Org Com	4	09:00a-05:30p	FAIRBK 116	S	Greg Gardner		SR Major. Class meets: Jan 24, Feb 7 & 21, March 7 & 28.
Open	Communication	10695 COM 480 H2	SR Seminar in Org Com	4	09:00a-05:03p	FAIRBK 116	S	Greg Gardner		SR Major. Class meets: Jan 31, Feb 14 & 28, March 21, April 4.
Open	Theatre Arts & Dance	10701 DAN 170 H1	Ballet I	4	06:45p-09:25p	DANCE 1	R	Jennifer White	A	
Canceled	Theatre Arts & Dance	10876 DAN 380 H1	Topic:Women Leaders/Amer Dance	4	-			Staff	A/H	
Open	Economics	10624 ECO 108 H1	Quantitative Mthds for Econ	4	06:45p-09:25p	CSS 121	M	Robert Reinauer		
Open	Economics	10625 ECO 212 H1	Prin Economics I: Micro	4	05:20p-06:40p	CSS 121	TR	Tonia Warnecke		ECO 108

Open	Economics	10626 ECO 303 H1	Intermediate Microeconomics	4	06:45p-09:25p	CSS 170	T	Martina Vidovic		ECO 212
Open	Economics	10628 ECO 321 H1	Labor Economics	4	04:00p-06:40p	CSS 121	W	Charles Rock		ECO 212 & 213
Open	Economics	10629 ECO 325 H1	Distribution: Income & Wealth	4	06:45p-09:25p	CSS 121	R	Eric Schutz		ECO 212 & 213
Filled	Economics	10631 ECO 355 H1X	Environmental Economics	4	06:45p-09:25p	CSS 232	T	Kenna Taylor		ECO 212 & 213
Open	Education	10632 EDU 271 H1G	School & Society	4	04:00p-06:30p	CSS 167	W	Wendy Brandon		APPLE or Secondary Cert.
Open	Education	10633 EDU 311 H1G	Teach Writing in Elem School	4	04:00p-06:30p	CSS 230	M	Alden Moe		First class meeting: Jan 26.
Canceled	Education	10641 EDU 335 H1G	Read (Canceled 1/14)	4	-			Staff		EDU 271 or Certification only. First class meeting will be Jan 26.
Canceled	Education	10642 EDU 407 H1G	Teach/Learn(Canceled 1/14)	4	-			Staff		EDU 271 & 272; w/335.
Canceled	Education	10643 EDU 470 H1G	Comps (Canceled 1-14)	4	-			Staff		Corequisite: EDU 491; Cert Only.
Open	Education	10648 EED 317 H1G	Music for Elem Schools	2	04:15p-06:00p		R	Suzanne Gifford		APPLE or Cert Only.
Open	Education	10649 EED 318 H1G	Art for Elem Schools	2	06:15p-08:00p	CSS 222	R	Karen Branen		APPLE or Cert only.
Open	Education	10650 EED 363 H1G	Social Studies for Elem Sch	2	04:00p-06:30p	CSS 222	M	Coleman Fielder		APPLE only. First class meeting: Jan 12.
Filled	English	10709 ENG 140 H1	Writing About:Culture	4	06:45p-09:25p	ORLAN 101	M	Julia Cording	W	
Canceled	English	10710 ENG 140 H2	Writing:Horror(Canceled 1-9)	4	-			Staff	W	
Open	English	10711 ENG 201 H1	Major English Writings I	4	06:45p-09:25p	ORLAN 105	W	Jennifer Ailles	L	ENG 140
Open	English	10712 ENG 202 H1	Major English Writings II	4	06:45p-09:25p	ORLAN 106	M	Clare Douglass	L	ENG 140
Open	English	10713 ENG 224 H1	Reviw of Grammar,Usage & Punct	2	04:00p-05:30p	ORLAN 205	R	Linda Hargreaves		Offered Credit/No Credit only.
Open	English	10714 ENG 224 H2	Reviw of Grammar,Usage & Punct	2	10:00a-11:35a	ORLAN 205	S	Linda Hargreaves		Offered Credit/No Credit only. No class meeting Jan 17 and March 14.
Open	English	10715 ENG 241 H1	Gender Adapt Film & Literature	4	04:00p-06:40p	ORLAN 105	W	Vidhu Aggarwal	L	ENG 140
Open	English	10716 ENG 245M H1	Selected Studies:Banned Books	4	04:00p-06:40p	ORLAN 205	M	Anne Zimmermann	L	ENG 140
Open	English	10717 ENG 260 H1	Writer's Studio	4	06:45p-09:25p	ORLAN 101	W	Lezlie Laws		ENG 140
Filled	English	10718 ENG 300B H1	Expos Writ: Informal Essay	4	06:45p-09:25p	ORLAN 206	T	Susan Lilley	R	ENG 140
Open	English	10719 ENG 300B H2	Expos Writ: Informal Essay	4	09:00a-12:05p	ORLAN 106	S	Peter Ives	R	ENG 140. Class begins Jan 24. No class meeting March 14.
Open	English	10720 ENG 300D H3	Expos Writ: Journalistic Essay	4	06:45p-09:25p	ORLAN 105	M	Steven Cooper	R	ENG 140
Open	English	10721 ENG 300D H4	Expos Writ: Journalistic Essay	4	04:00p-06:40p	ORLAN 206	M	Josef Quattro	R	ENG 140
Filled	English	10722 ENG 300D H5	Expos Writ: Journalistic Essay	4	04:00p-06:40p	ORLAN 206	W	Josef Quattro	R	ENG 140
Open	English	10723 ENG 303 H1	American Lit I: Begin-1865	4	06:45p-09:25p	ORLAN 106	W	Rod Romesburg		ENG 140 and one 200-level ENG course.
Open	English	10724 ENG 304 H1	American Lit II: 1865-1920	4	06:45p-09:25p	ORLAN 106	R	Paul Reich		ENG 140 and one 200-level ENG course.
Open	English	10725 ENG 312J H1	Shakespeare:Gender & Sexuality	4	04:00p-06:40p	ORLAN 101	T	Jennifer Ailles	L	ENG 140
Open	English	10726 ENG 329K H1	SS: Literature of Amer West	4	04:00p-06:40p	ORLAN 106	R	Paul Reich	L	ENG 140
Filled	English	10727 ENG 361 H1X	Writing for the Professions	4	04:00p-06:40p	LODGE REEVES	T	Martha Cheng		ENG 140
Open	English	10728 ENG 367 H1	Creative Writing Wksp: Poetry	4	06:45p-09:25p	ORLAN 105	T	Vidhu Aggarwal		ENG 140
Filled	English	10729 ENG 367 H2	Creative Writing Wksp:Fiction	4	06:45p-09:25p	ORLAN 205	M	Philip Deaver		ENG 140
Canceled	English	10730 ENG 373 H1X	Journ Writ II(Canceled 1-8)	4	-			Staff		ENG 300. First class meeting: Monday, January 26.
Open	English	10731 ENG 380 H1	Language Studies	4	06:45p-09:25p	FAIRBK 114	R	Martha Cheng		ENG 140
Filled	English	11078 ENG 398 IH1	RSCH: Faux Histories	4	-			Vidhu Aggarwal		
Filled	English	11214 ENG 398 IH2	RSCH: Literature of Amer West	4	-			Paul Reich		
Filled	English	10735 ENG 460D H1	Major Author: Toni Morrison	4	06:45p-09:25p	ORLAN 106	T	Paul Reich		Junior status.
Open	English	10861 ENG 467A H1X	Adv Creat Writ: WWW Internship	4	04:00p-06:40p 04:00p 06:40p	SULLV HSE SULLV HSE	T R	Carol Frost		Instructor consent on add/drop form required. Also meets on Thursday, Jan 29, Feb 5, 12 & 19.
Filled	English	11077 ENG 498 IH1	RSCH: Cyborgs in New Media	4	-			Emily Russell		

Filled	Environmental Studies	10659 ENV 115 H1	Oceanography with Lab	6	06:45p-09:25p	BUSH 301	TR	Gary Wolfe	P	
Open	Environmental Studies	10652 ENV 216 H1	Ecology with Lab	6	06:45p-09:25p	BUSH 271	MW	James Hulbert	P	ENV 120 & 130
Open	Environmental Studies	10657 ENV 270 H1X	Environmental Literature	4	06:45p-09:25p	BEAL 2	W	Harry Straight		
Open	Environmental Studies	10660 ENV 280 H1	Environmental History	4	06:45p-09:25p	BEAL 2	M	Leslie Poole	H	
Open	Environmental Studies	10654 ENV 300 H1	Land Use Control	4	06:45p-09:25p	BEAL 2	T	Christopher Bowley		
Open	Environmental Studies	10656 ENV 302 H1	Traditional Town Planning	4	06:45p-09:25p	BEAL 1	W	Kevin Tyjeski		
Canceled	Environmental Studies	10655 ENV 315C H1	Fld Botany II(Canceled 1/6)	6	-			Staff		ENV 220 or equivalent. Mandatory field labs on Saturday, February 7 & 21, March 7, and April 4.
Filled	Environmental Studies	10653 ENV 320 H1X	Aquatic Biology with Lab	6	06:45p-09:25p	BUSH 271	TR	James Hulbert	P	
Filled	Environmental Studies	11090 ENV 398 IH1	RSCH:Creating Ourlando	4	-			James Hulbert		
Open	Environmental Studies	10658 GMS 201 H1	Intro to Historic Preservation	4	06:45p-09:25p	BUSH 361	R	Christine Dalton		
Filled	History	10662 HIS 362 H1	American Foreign Policy	4	06:45p-09:25p	CSS 135	M	Jack Lane		
Open	History	10602 HLR 101 H1	Lib Rsch:Eng/Amer in 20th Cent	4	09:00a-05:00p	OLIN 214	S	R. Levis Dorothy Mays	H	Class meets Jan 5, 6, 7 8, 10, 17, 24. Final paper will be submitted on January 31. Credit/No Credit.
Filled	Humanities	10663 HUM 305 H1	Classicism & Romanticism	4	06:45p-09:25p	CSS 134	M	R. Levis	H/R	
Filled	Humanities	11125 HUM 398 IH1	HUM: Art as Propaganda	2	-			J Cook		
Open	Humanities	11193 HUM 398 IH2	RSCH: Colored Paper	4	-			Staff		
Filled	Humanities	11079 HUM 498 IH1	RSCH: Art of Dandyism	6	-			R. Levis		
Open	Information Technology	10675 IFT 106 H1X	Using the Web for Research	1	06:45p-08:30p	OLIN 251	MW	William Svitavsky		Meets: January 21 - February 9
Filled	Information Technology	10676 IFT 106 H2X	Using the Web for Research	1	09:00a-12:30p	OLIN 251	S	Naomi Harrison		Meets: February 14 - 28
Open	Information Technology	10677 IFT 106 H3X	Using the Web for Research	1	08:00a-08:50a	OLIN 251	MWF	Dorothy Mays		Meets: April 6 - 24
Open	Information Technology	10679 IFT 107 H2X	Using PowerPoint/Graphics	1	06:45p-08:30p	OLIN 251	MW	Edward Huffman		April 6 - 22
Filled	Information Technology	10678 IFT 107OL H1X	Using PowerPt/Graphic (Online)	1	-			Linda Watson		Online course. March 16 - April 1.
Open	Information Technology	10680 IFT 109 H1X	Access: Data Collect/Analysis	1	04:45p-06:30p	OLIN 260	MW	Katharine Sanchez		Meets: April 6 - 22
Open	Information Technology	10681 IFT 110 H1X	Using Excel Spreadsheets	1	04:45p-06:30p	OLIN 251	TR	Ian Walters		Meets: January 20 - February 5
Open	Information Technology	10682 IFT 110 H2X	Using Excel Spreadsheets	1	06:45p-08:30p	OLIN 251	MW	Ian Walters		Meets: February 11 - March 2
Open	Information Technology	10683 IFT 110 H3X	Using Excel Spreadsheets	1	06:45p-08:30p	OLIN 251	MW	Ian Walters		Meets: March 16 - April 1
Open	Information Technology	10684 IFT 112 H1X	Creating Web Home Pages	1	09:00a-12:30p	OLIN 251	S	Edward Huffman		Meets: January 24 - February 9
Filled	Information Technology	10685 IFT 113 H1X	Creating Home Web Pages II	1	09:00a-12:30p	OLIN 254	S	Linda Watson		Meets: April 11 - 25
Open	Information Technology	10686 IFT 120 H1X	Design with Photoshop	1	04:45p-06:30p	OLIN 254	MW	Miriam Moore		Meets: January 21 - February 9
Filled	Information Technology	10687 IFT 120 H2X	Design with Photoshop	1	09:00a-12:30p	OLIN 254	S	Linda Watson		Meets: March 21 - April 4
Open	Information Technology	10688 IFT 120 H3X	Design with Photoshop	1	04:45p-06:30p	OLIN 254	MW	Miriam Moore		Meets: April 6 - 22
Filled	Information Technology	10689 IFT 300 H1X	Digital Video I	1	09:00a-12:30p	OLIN 254	S	Linda Watson		Meets: January 24 - February 7
Open	Information Technology	10690 IFT 300 H2X	Digital Video I	1	06:45p-08:30p	OLIN 254	TR	Sean Phalen		Meets: February 10 - 26
Open	Information Technology	10691 IFT 300 H3X	Digital Video I	1	08:00a-08:50a	OLIN 254	MWF	Carrie Schulz		Meets: February 11 - March 2
Open	Information Technology	10692 IFT 301 H1X	Digital Video II	1	08:00a-08:50a	OLIN 254	MWF	Carrie Schulz		Meets: March 16 - April 3
Open	Information Technology	10693 IFT 301 H2X	Digital Video II	1	06:45p-08:30p	OLIN 254	MW	Carrie Schulz		Meets: April 6 - 22
Filled	International Affairs	10671 INAF 215J H1	Topic:America and the World	4	06:45p-09:25p	CSS 230	R	John Bersia		
Filled	International Affairs	11006 INAF 315D H2	Topic:Islam,Culture & Politics	4	06:45p-09:25p	BUSH 362	R	Stephen Day	C	
Filled	International Affairs	10670 INAF 315U H1	Topic: Politics of Palestine	4	06:45p-09:25p	BUSH 361	T	Stephen Day		
Filled	International Affairs	10668 INAF 320 H1	Internat Business Development	4	06:45p-09:25p	CSS 221	W	Haskell Sumrall		
Open	International Affairs	10667 INAF 386 H1	Politics of South Asia	4	06:45p-09:25p	CSS 170	W	Zillur Khan		
Open	Interdisciplinary	10664 INT 200G H1	Intro Lib Studies:Beast Within	4	06:45p-09:25p	CRUM AUD	M	John Williams	I	ENG 140

Open	Interdisciplinary	10665 INT 200G H2	Intro Lib Studies:Beast Within	4	06:45p-09:25p	BUSH 207	M	Margaret O'Keef	I	ENG 140
Filled	Interdisciplinary	10666 INT 200G H3	Intro Lib Studies:Beast Within	4	06:45p-09:25p	BUSH 361	M	Erika Martin	I	ENG 140
Open	Business	10875 INT 221 H1	Statistics for Social Science	4	06:45p-09:25p	BUSH 129	W	James Eck	Q	HS Algebra or equivalent.
Filled	Interdisciplinary	10600 INT 260 H1	Foundations of Leadership	2	06:15p-09:15p	HHS AUD	W	Constance Holt Coleen Palmer		Class meets Jan 21 - March 4.
Open	Interdisciplinary	10601 INT 261 H1	Leadership/Citizenship Action	2	06:15p-09:15p	HHS AUD	W	Coleen Palmer Constance Holt		INT 260. Class meets March 18 - April 29.
Open	Interdisciplinary	10661 INT 315B H1	Persuasive Images: Docum Films	4	06:45p-09:25p	CSS 167	T	Edward Harrell		
Filled	Interdisciplinary	11076 INT 390 IH1	Leadership Capstone	4	-			Jonathan Miller		
Filled	Interdisciplinary	11153 INT 390 IH2	Leadership Capstone	4	-			James Hulbert		
Filled	Interdisciplinary	11154 INT 390 IH3	Leadership Capstone	4	-			Cecilia McInnis-Bowers		
Open	Interdisciplinary	10706 INT 395 H1	Hamilton Holt Internship		-			Sharon Lusk		Students advised to read Internship Guidelines that are linked to the schedule web page.
Open		10707 INT 398 H1	Section Canceled 1-13-09		-			Staff		Refer to published independent study guidelines. Instructor and departmental approval required prior to registration.
Canceled		10708 INT 398 H2	Canceled 1-13-09		-			Staff		Refer to published independent study guidelines. Instructor and departmental approval required prior to registration.
Filled	Interdisciplinary	11009 INT 399 H1	Holt School Peer Advising Pgm	2	-			Constance Holt		Consent
Open	Modern Languages & Literatures	10704 JPN 102 H1X	Elem Japanese II	4	05:20p-06:40p	HAUCK 113	TR	Harue Patterson		JPN 101
Canceled	Modern Languages & Literatures	10705 JPN 202 H1X	Inter Jap II(Canceled 1-8)	4	-			Staff		
Open	Mathematics & Computer Science	10871 MAT 103 H1	Quantitative Reasoning	4	05:10p-06:30p	BUSH 301	MW	Natalie Lochner	Q	
Open	Master Liberal Studies	11230 MLS 690 L17	Seminar/Thesis Project	4	-			E Nordstrom		
Open	Music	11111 MUA 101A H01	Applied Music: Voice	1	-			Staff		
Open	Music	11112 MUA 101B H02	Applied Music: Piano	1	-			Staff		
Open	Music	11131 MUA 101C H03	Applied Music: Guitar	1	-			Staff		
Open	Music	10549 MUA 200A H01	Rollins Chamber Singers	1	-			Staff		
Open	Music	10550 MUA 200B H02	Rollins Singers	1	-			Staff		
Open	Music	10551 MUA 200C H03	Rollins Concert Choir	1	-			Staff		
Open	Music	10552 MUA 200D H04	Women's Ensemble	1	-			Staff		
Open	Music	10553 MUA 200E H05	Brass Ensemble	1	-			Staff		
Open	Music	10554 MUA 200F H06	Rollins Jazz ensemble	1	-			Staff		
Open	Music	10555 MUA 200G H07	Flute Choir	1	-			Staff		
Open	Music	10556 MUA 200H H08	Percussion Ensemble	1	-			Staff		
Open	Music	10557 MUA 200I H09	Small Chamber Ensemble	1	-			Staff		
Open	Music	10558 MUA 200J H10	Bach Festival Choir	1	-			Staff		
Open	Music	10559 MUA 200K H11	String Ensemble	1	-			Staff		
Open	Music	10560 MUA 200L H12	Horn Ensemble	1	-			Staff		
Open	Music	10561 MUA 200M H13	Opera Workshop	1	-			Staff		
Open	Music	10562 MUA 200N H14	Mallet Ensemble	1	-			Staff		
Open	Music	10563 MUA 200O H15	Pep Band	1	-			Staff		
Open	Music	10564 MUA 200P H16	Sightsinging	1	-			Staff		
Open	Music	10565 MUA 200Q H17	Orchestra	1	-			Staff		

Open	Music	10566 MUA 200R H18	Wind Ensemble	1	-			Staff		
Open	Music	11113 MUA 201A H01	Applied Music: Voice	2	-			Staff		
Open	Music	11114 MUA 201B H02	Applied Music: Piano	2	-			Staff		
Open	Music	11116 MUA 201C H03	Applied Music: Guitar	2	-			Staff		
Open	Music	11126 MUA 201D H04	Applied Music: Brass	2	-			Staff		
Open	Music	11140 MUA 201E H05	Applied Music: Woodwinds	2	-			Staff		
Open	Music	11117 MUA 201G H07	Applied Music: Strings	2	-			Staff		
Open	Music	11118 MUA 201H H08	Applied Music: Organ	2	-			Staff		
Open	Music	11119 MUA 202A H01	Appl Music (Non-Maj): Voice	2	-			Staff		
Open	Music	11120 MUA 202B H02	Appl Mus (Non-Maj): Piano	2	-			Staff		
Open	Music	11133 MUA 202C H03	Appl Mus (Non-Maj): Guitar	2	-			Staff		
Open	Music	11069 MUA 202D H04	Appl Mus (Non-Maj): Brass	2	-			Staff		
Open	Music	11121 MUA 202G H07	Appl Mus (Non-Maj): Strings	2	-			Staff		
Open	Music	11122 MUA 301A H01	Applied Music: Voice	2	-			Staff		
Open	Music	11144 MUA 301D H04	Applied Music: Brass	2	-			Staff		
Open	Music	11123 MUA 301F H06	Applied Music: Percussion	2	-			Staff		
Open	Music	11124 MUA 301G H07	Applied Music: Strings	2	-			Staff		
Open	Music	10571 MUS 152 H1	Theory 2: Harmony	4	05:00p-06:15p	KEENE 101	MW	Daniel Flick		MUS 151
Filled	Music	10901 MUS 190 H1	Intro to Music & Technology	4	05:00p-06:15p	KEENE 104	TR	James Croson		MUS 151 or instructor consent
Open	Music	10573 MUS 225B H1X	Topic: Advanced Music & Tech	4	01:00p-01:50p	KEENE 104	MWF	Sigmund Rothschild		MUS 190 or instructor consent. First class meeting: Wednesday, Jan 14.
Open	Music	10900 MUS 225H H2X	Topic: Intro Sound Recording	4	02:00p-03:15p	KEENE 104	TR	Staff		
Open	Music	10572 MUS 225J H1X	Topic: Singing for the Stage	4	06:45p-09:25p	KEENE 119	W	Richard Owens		MUS 390 or consent
Open	Music	10575 MUS 252 H1	Theory 4: Intro to Analysis	4	05:00p-06:15p	KEENE 101	TR	Daniel Crozier		MUS 152 or consent
Open	Music	10902 MUS 290 H1X	Basic Conducting	4	11:00a-12:15p	KEENE 119	TR	John Sinclair		
Filled	Music	10577 MUS 325 H1X	Love, Death, and Opera	4	02:00p-03:15p	KEENE 101	TR	Edmund LeRoy	L	
Open	Music	10578 MUS 342 H1X	Methods: Strings	2	02:30p-03:15p	KEENE 119	T	Susan McCoy		
Open	Music	10576 MUS 352 H1X	Seminar in Composition II	4	02:00p-03:15p	KEENE 103	MW	Daniel Crozier		MUS 351 or consent. First class meeting: Wednesday, Jan 14.
Open	Music	10579 MUS 355 H1X	Practicum: Composition	2	-			Daniel Crozier		MUS 352 or consent
Open	Music	10580 MUS 362 H1	Music Hist: Classic/Romantic	4	05:00p-06:15p	KEENE 103	MW	Kathleen Sewright		MUS 152
Open	Music	10581 MUS 363 H1X	American Music	4	03:15p-04:45p	KEENE 103	MW	Susan Lackman	H	First class meeting: Wednesday, Jan 14.
Open	Music	10583 MUS 391 H1X	Practicum: Conducting	2	-			John Sinclair		MUS 390 or consent
Open	Music	10582 MUS 394 H1X	Piano Ped II: Practicum	4	09:30a-10:45a	KEENE 105	MW	Gloria Cook		MUS 393. First class meeting: Wednesday, Jan 14.
Filled	Music	11091 MUS 398 IH1	RSCH:Hist Vocal Jazz Groups	4	-			Amy Gifford		
Open	Physical Education	10870 PED 101 H1	Health & Wellness	4	04:00p-06:40p	ASC 109	R	Peggy Jarnigan		
Open	Philosophy & Religion	10862 PHI 223 H1	Intro to Formal Logic	4	05:20p-06:40p	BEAL 1	TR	Eric Smaw	Q	
Filled	Philosophy & Religion	10877 PHI 308C H2	Topics:Ethics & Polit Realism	4	04:00p-06:40p	BEAL 2	T	James Armstrong		
Open	Philosophy & Religion	10899 PHI 308D H1X	Topic:Gender,Relativism,Rights	4	04:00p-06:40p	LODGE REEVES	R	Margaret McLaren	R	
Open	Psychology	10739 PSY 101 H2	Intro to Psychology	4	06:45p-09:25p	BUSH 229	M	Janet Murray		
Canceled	Psychology	10738 PSY 101OL H1	Intro Psych(Canceled 1-9)	4	-			Staff		Online Course-see course description. Instructor requires e-mail response prior to start of class.
Open	Psychology	10740 PSY 211 H1	Social Psychology	4	06:45p-09:25p	BUSH 160	W	John Houston	T	

Filled	Psychology	10743 PSY 301 H1	Research Methods	4	06:45p-09:25p	BUSH 107	T	Heather Truelove		PSY 101
Open	Psychology	10741 PSY 304 H1	Statistics & Decision Making	4	04:00p-06:40p	BUSH 129	M	James Eck	Q	PSY 101
Open	Psychology	10742 PSY 304 H2	Statistics & Decision Making	4	06:45p-09:25p	BUSH 162	R	Erica Hernandez	Q	PSY 101
Filled	Psychology	10746 PSY 306 H1	Tests & Measurements	4	04:00p-06:40p	BUSH 361	T	Robert Smither		PSY 101. Concurrent or previous: PSY 301 & 304.
Open	Psychology	10747 PSY 310 H1	Psychopathology	4	04:00p-06:40p	BUSH 162	R	Nancy Cruce		PSY 101. Concurrent or previous: PSY 301 & 304.
Open	Psychology	10964 PSY 315N H5	Topic:Postve Psy&Relationships	4	04:00p-06:40p	BUSH 162	T	Marie Shafe		PSY 101. Corequisite for psychology majors: PSY 301, 304.
Open	Psychology	10752 PSY 315S H2	Topic:Organizational Dysfunct	4	06:45p-09:25p	BUSH 162	M	James Driskell		PSY 101. Concurrent or previous: PSY 301 & 304.
Open	Psychology	10753 PSY 315V H1X	Topic: Disaster Amer Red Cross	2	04:00p-06:40p	BUSH 129	R	David Richard		
Open	Psychology	10748 PSY 315Y H3	Topic: Existential & Human Psy	4	04:00p-06:40p	CSS 167	R	Robert Smither		PSY 101. Concurrent or previous: PSY 301 & 304.
Open	Psychology	10744 PSY 315Z H4	Topic:Psychopharmacology	4	06:45p-08:05p	OLIN 265	TR	Nick Rugai		PSY 101. Concurrent or previous: PSY 301 & 304.
Open	Psychology	10745 PSY 322 H1	Cognitive Psychology	4	08:10p-09:30p	OLIN 265	TR	Nick Rugai		PSY 101. Concurrent or previous: PSY 301 & 304.
Open	Psychology	10749 PSY 330 H1	Organizational Behavior	4	04:00p-06:40p	BUSH 160	M	John Houston		PSY 101. Concurrent or previous: PSY 301 & 304.
Open	Psychology	10750 PSY 335 H1	Clinical Psychology	4	06:45p-09:25p	BUSH 160	R	David Richard		PSY 101. Concurrent or previous: PSY 301 & 304.
Open	Psychology	10754 PSY 354 H1	Personality Theory	4	04:00p-06:40p	BUSH 107	W	David Baker		PSY 101. Concurrent or previous: PSY 301 & 304.
Open	Psychology	10963 PSY 407 H1	Organization Development	4	06:45p-09:25p	BUSH 162	W	Julia Fullick		PSY 101. Concurrent or previous: PSY 301 & 304.
Filled	Psychology	11080 PSY 498 IH1	RSCH:Stereotype Prime	4	-			John Houston		
Filled	Psychology	11092 PSY 498 IH2	Honors Research Project	4	-			David Richard		
Open	Philosophy & Religion	10737 REL 126 H1	New Testament	4	04:00p-06:40p	KMC 1	W	William Patrick	H	
Open	Philosophy & Religion	10736 REL 251Z H1	Contemp Women Theol&Scripture	4	04:00p-06:40p	KMC 1	T	Patrick Powers		
Open	Modern Languages & Literatures	11071 RSN 227 H1X	Russian Folklore Through Film	4	02:00p-03:15p	HAUCK 110	TR	Alexander Boguslawski	C	
Open	Modern Languages & Literatures	11072 RSN 234 H1X	Russia in the Movies	4	01:00p-01:50p 02:00p 02:50p	HAUCK 110 HAUCK 110	MWF F	Alexander Boguslawski	C	Class begins Wednesday, Jan 14.
Open	Modern Languages & Literatures	11073 RSN 242 H1X	20th-Century Russian Prose	4	11:00a-12:15p	HAUCK 112	TR	Alexander Boguslawski	L	
Open	Modern Languages & Literatures	10651 SPN 102 H1	Elementary Spanish II	4	06:45p-09:25p	HAUCK 104	W	Gabriel Barreneche		SPN 101
Open	Theatre Arts & Dance	11000 THE 100 H1	Intro to the Theatre	4	06:45p-09:25p	KMC 1	R	S Nassif	A	
Filled	Theatre Arts & Dance	10584 THE 301 H1	History of Radio & TV	4	04:00p-06:40p	CSS 134	W	Charles Rodgers	A	
Open	Women's Studies	10898 WMS 350 H1X	Feminist Methodology	4	04:00p-06:40p	CSS 134	T	Wendy Brandon		

Course descriptions for Spring term only

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Last update: November 5, 2008

ANTHROPOLOGY

ANT 150 Cultures of the World

Cultures of the World is a course that studies, through different monographs, part of the global cultural diversity. We will explore daily life, rites of passage, marriage, family, work, politics, social life, religion, ritual, and art among foraging, agricultural, and industrial societies. A main goal is to gain an understanding of peoples whose beliefs and customs are different, sometimes radically different, from ours. Through a selection of texts, articles and films, the course studies reservation-dwelling Apaches in the US, indigenous hunter-gatherers in Belgian Congo, a community of Bedouins in the Western Desert of Egypt, urban workers and poor people in Brazil, and contemporary American society. You are not required to change your own beliefs, but a purpose is to be challenged by social and cultural practices different from and even antithetical to your own.

ANT 200 Cultural Anthropology

Compares and contrasts pre-industrial and industrial societies while introducing concepts and methodology in the study of culture and human socialization.

ANT 205D Topic: Pirates, Ports, and Plantations

Course will investigate the colonial history of the Caribbean, using archaeological, historical, and anthropological evidence. Will examine three significant themes of Caribbean colonial history: pirate activity, trade, and plantation societies. Will assess the accuracy of modern day perceptions of pirates, and the impact of pirate activity in shaping Caribbean history. Will discuss the history of trade between Caribbean islands, North and South America, Europe and Africa, with focus on alcohol production and consumption. Will also examine the development of plantation agriculture and what that meant for Caribbean economies and societies.

ANT 212 Race & Ethnic Relations

An interdisciplinary, cross-cultural course, intended to provide an overview of the social and political construction of racism in the United States. Students will review the unique cultural and political struggles of Native Americans, African Americans, and Asian Americans as they attain Western identity.

ANT 228 Introduction to Archaeology

Surveys origins and cultures of early civilizations, including hunter-gatherers, the Neolithic, Sumerians, Egyptians, Mayans, Aztecs, and Incas. Contrasts ancient customs and processes of cultural change with those of modern civilization. Suitable for nonmajors.

ANT 305X Topic: Anthropology & Refugees

Refugees are a global phenomena. Since the United Nations Convention on Refugees to respond to post World War II refugees people have continued to flee and claim refugee status. There have been a wide range of responses to these refugee flows. This course will explore the causes and responses of refugee flows globally. Topics will include the international definition of a refugee, refugee law, causes of refugee flows, the variety of responses to refugees, refugee asylum, repatriation and resettlement. In addition the course will explore the anthropological cross cultural issues refugees experience when they seek asylum and the experiences of resettlement in third countries.

ANT 323 Method and Theory in Archaeology

Presents subdiscipline of archaeology, including fieldwork, laboratory analysis, and theory. Students interpret past human behavior and cultural change from stone tools, ceramics and other artifacts, dietary remains, and settlement patterns. Prerequisite: ANT 210 or 228.

ANT 405D Seminar: Cinema and Society in Japan

The purpose of this course is to acquaint students with the culture and society of Japan and the portrayals of this society in films by Japanese directors. Course considers such issues as changes in the family system, gender roles, class relationships and the urban-rural dichotomy in modern Japan as these are portrayed in film. It also analyzes the distortions in these portrayals in so far as they reflect responses by the film industry to economic and political forces. Prerequisite: Graduating seniors in ANT or INAF

ART HISTORY

ARH 240 Baroque and Rococo Art

Pursues seventeenth century Baroque style in Italy, Holland, Flanders, France, England and Spain from Renaissance and Mannerist sources, through termination in eighteenth century Rococo style, circa 1750.

ARH 250 European Art - 19th Century

Overview of the major artistic movements and theories of Nineteenth-century Europe, primarily France, Great Britain, and Germany. Movements include Neoclassicism, Romanticism, the Pre-Raphaelitics, Impressionism, and symbolism. Examines the emergence of photography. Situates the arts in their social and political context. Formerly offered under ARH 320.

ART

ART 221 Drawing and Composition

Expands the basic drawing skills of intermediate students with an emphasis on form and concept. Examines universal and personal themes in contemporary drawing. Required for majors, but suitable for nonmajors.

ART 243 Human Figure Drawing I

Challenges intermediate and advanced students to incorporate human figures into artwork. Stresses studio exercises, such as gesture drawings and in-depth anatomical studies, as well as individual and group critiques, and discussions with individual research.

ART 343 Human Figure Drawing II

Challenges intermediate and advanced students to incorporate human figures into artwork. Stresses studio exercises, such as gesture drawings and in-depth anatomical studies, as well as individual and group critiques, and discussions with individual research.

AMERICAN SIGN LANGUAGE

ASL 200 American Sign Language II

In this course, the deaf culture and principles related to an intermediate level of conceptual sign language will be emphasized. Complex grammatical structure and construction will be introduced. Students will develop advanced receptive and expressive conversational skills. Prerequisite: ASL 100 or equivalent.

AUSTRIALIAN STUDIES

AUS 250 Topic: Australian Ecosystems at Risk

This course focuses on the ecosystems of Australia. It will investigate the changing nature and variety of Australian ecosystems, examine the reasons that they are at risk, look into the reasons for their protection, and study strategies to manage the ecosystems.

BUSINESS

BUS 260 Financial Accounting

Exposes students to theory and methods of using accounting information to solve problems throughout the business cycle. Emphasizes decision making based on financial statements. Utilizes computers. Prerequisite: Sophomore status.

BUS 317 Personal Finance

Outlines a wide variety of financial instruments available for managing money. Touches upon personal financial statements, insurance, social security, investments, tax, retirement, and estate planning. Also introduces personal financial planning as a profession. Prerequisite: Junior status.

BUS 336 Management and Leadership

This course focuses on the processes of planning, organizing, influencing, and controlling that leaders use to achieve their objectives in organizational settings. Topics include the human, operational, and structural issues involved in managerial decision making using a variety of methods to develop analytical skills. Prerequisite: Junior status.

BUS 337 Marketing

Presents theories, applications, and case studies of marketing goods and services in public, private, and nonprofit sectors. Looks into interpreting market demands; designing and managing products; establishing distribution channels and pricing policies; communicating with consumers; and analyzing, planning, and controlling marketing activities in a socially responsible context. Prerequisite: Junior status.

BUS 338 Financial Management

Focuses on the role of the financial manager in corporate decision making. Deals with analysis of the corporate financial structure, asset management, capital budgeting, and debt versus equity financing. Prerequisite: BUS 280 and junior status.

BUS 375 Advertising and Promotion

Examines marketing communication, advertising, publicity, and promotion; management of that process; and effects on consumer behavior. Focuses on current issues. Prerequisite: BUS 33.

CLASSICAL STUDIES

CLS 203 The Pursuit of the Good Life: An Introduction to Greek Moral Theory

Surveys evolution of Greek values and moral ideals from accounts in Homeric literature to theories of philosophers such as Sophocles, Plato, Aristotle, the Epicureans, and others.

COMPUTER SCIENCE

CMS 170 Data Structures

Develops discipline in program design, problem solving, debugging, and testing, with an introduction to data structures. Topics include abstract data types, complexity analysis, and recursion. Basic data structures (queues, stacks, trees, and graphs) and transformations (sorting and searching) are introduced as representative of the fundamental tools that are used to aid in software development. A high level language is used to construct programs of moderate size. Students will need access to a PC on which to load software necessary to complete the course assignments. Prerequisite: CMS 167.

CMS 201 Applied Discrete Mathematics

Greatly extends the groundwork layed in CMS 150. Includes a programming component. Systematic treatment of material from discrete mathematics as it relates to computer science. Topics include algebraic structures; combinatorics and probability; graph theory; Boolean algebra; digital logic circuits; functional programming; modern theory of computing; introduction to design and analysis of algorithms. Includes a computing project. Prerequisite: CMS 150.

CMS 330 System Software Principles

Short history of programming languages and their construction. Techniques of language translation including lexical analysis, grammars, and parsers. Analysis of the structure and functionality of modern operating system software, with emphasis on concurrent processes. Topics include: process scheduling, communication, and synchronization; API services; and, design and development of concurrent program using OS features. Prerequisite: CMS 230.

CMS 351 Database Design

An introduction to the design and management of database systems. Using relational database as a backdrop, this course addresses design issues, structured query language (SQL), data integrity, normalization, transaction processing, and distributed database concepts. Students will need access to a PC on which to load the Microsoft software that will be used in the course. Prerequisite: CMS 170 and MAT 240.

CMS 395 Topics in Computer Science

Provides students with an intensive introduction to specialized areas such as computer simulation, assembler construction, computer architecture, symbolic computation, parallel and distributed processing, computer communication networks, computer security, VLSI system design, and programming tools. CMS 270 and consent.

CMS 497 Senior Project

Offers students the opportunity to integrate their knowledge of the undergraduate computer science curriculum by implementing a significant system as part of a programming team. Prerequisite: All core courses.

COMMUNICATION

COM 110 Public Speaking

Explains research, organization, writing, delivery, and critical analysis of oral presentations with attention to individual needs.

COM 220 Interpersonal Communication

Explores one-on-one communication with significant others in personal and career situations.

COM 220OL Interpersonal Communication (Online)

This course explores one-on-one communication with significant others in personal and career situations. Students will develop strategies for adjusting communication patterns to improve interpersonal relationships and enhance their effectiveness in communicating within the complex stages of human relationships. Students must have access to a computer with internet capabilities, and be familiar with using the Web for searching and sending e-mail with attachments. In addition to basic computer skills (creating and saving documents), students will be expected to work virtually for large components of the class and therefore need to be comfortable working in an online environment. The successful student will be self-disciplined and highly motivated to work independently to meet rigorous deadlines. Registered students must e-mail the instructor prior to the first scheduled class meeting (seaston@rollins.edu). Orientation attendance is mandatory. Students who do not attend will be withdrawn (published refund and withdrawal policies will apply).

COM 300 Communication Theory

Provides various explanations of the process by which senders and receivers of messages interact in social and organizational contexts.

COM 301 Designing Effective Organizations

The study of organizational design and its impact on the efficiency and effectiveness of modern organizations. Students will explore and discuss issues such as strategic planning and management, organizational effectiveness, power and politics, organizational culture and communication, and the designing of organizations for the information age.

COM 303 Communication Ethics

Challenges students preparing for professional and business careers to make moral choices and develop questions when confronted by ethical dilemmas in real-life case studies.

COM 305 Listening

The study of the art of listening and its importance in our personal and professional lives. Students learn to analyze, assess, and improve their own listening abilities.

COM 314 Communication and the Media

An evaluation of media relations in contemporary organizations, both government and private. This course will focus on ways the media influences and is influenced by these groups.

COM 315C Topic: Family Communication

The family unit is the single most important unit of society. This course is devoted to providing a foundation for understanding the importance, role, and function of communication in the family. It gives students a perspective for more accurately describing family communication patterns and principles, and presents a description of the family relationship cycle noting how our individual needs, perceptions, and self concepts affect the quality of family communication. The course exercises and activities are designed to improve specific communication skills and positively guide family communication behavior.

COM 315K Topic: Mass Media and Society

This course is a study of the impact of the media on the habits, customs and thinking of our times. Students will explore topics that include: the relationships between mass media and society, social and ethical issues, and the media's role in the nation's history.

COM 318 Public Relations

The study of public relations principles applied to organizations. This course examines the ways in which public relations theories and principles are applied to specific business situations.

COM 321 Small Groups and Leadership

Examines communication, leadership, participation, and decision making within groups and teams.

COM 322 Computer Mediated Communication

Study of the fundamental changes in human communication processes brought about by our interactions with technologies such as video conferencing, email, real time chat, Internet and intranet technologies, personal digital assistants, wireless devices, and electronic books. The computer and other communication technologies act as intermediaries in new communication processes, and students will analyze the benefits and challenges they create for effective human communication.

COM 324 Self-Leadership and Communication

This course explores the many ways that self-leadership skills may be enhanced through effective communication principles, strategies and techniques. Topics to be discussed include rebuilding personal infrastructures, establishing high standards and wide boundaries, eliminating tolerations in life, competing with the past, developing reserves, making the present perfect, becoming a problem-free zone, and much more. Offered on a credit/no credit basis only.

COM 350 Communication Presentations

The identification of communication opportunities encountered in professional situations. This course analyzes communication objectives and emphasizes the preparation of oral presentations. (Formerly Business and Professional Presentations.)

COM 395 Communication Research

The investigation of qualitative and quantitative communication research focusing on its practices, ethics, and consequences.

COM 415A Topic: Communication and Conflict

This course studies human behavior with particular attention to the role of conflict across Various contexts (interpersonal relationships, group/team, organizational settings and multi-cultural settings). Specifically, this course will emphasize theoretically significant empirical research, the relationship between conflict, communication and other variables. Also, this course helps to apply conflict theory to real world context.

COM 421 Organizational Communication

The analysis of the role and importance of communication in organizations with special emphasis on corporations, not-for-profit institutions, government agencies, and other structures in which people work. The focus of the course is rooted in theories of organizational communication with applications to contemporary situations. Students must have access to a computer with Internet capabilities, and be familiar with using the Web for searching and sending e-mail with attachments. Advisor approval.

COM 421OL Organizational Communication (Computer Mediated)

The analysis of the role and importance of communication in organizations with special emphasis on corporations, not-for-profit institutions, government agencies, and other structures in which people work. The focus of the course is rooted in theories of organizational communication with applications to contemporary situations. Students must have access to a c computer with Internet capabilities, and be familiar with using the Web for searching and sending email with attachments. Orientation attendance is mandatory. Students who do not attend will be asked to withdraw (published refund policies will apply).

COM 480 Senior Seminar in Organizational Communication

Advanced study of the theory and application of organizational communication. This capstone course, taken in the student's senior year, provides an end-of-the-major opportunity to conceptualize and understand organizational communication and the organizational communication program through the use of various instructional modules, team teaching, outside expert speakers, and program evaluation methods. Prerequisite: Senior status and major in Organizational Communication.

DANCE

DAN 170 Ballet I

Introduces fundamental concepts and historical background. Presents positions and barre exercises to build correct alignment, flexibility, strength, coordination, and ballet vocabulary.

DAN 380 Topic: Women Leaders in American Modern Dance

An examination of the women who led the Modern Dance Movement from 1900 to today. The course will focus on the choreographic works and politics surrounding the development of Modern Dance in America through its leaders: Isadora Duncan, Ruth St. Denis, Doris Humphery, Martha Graham, Catherine Dunham, and Twyla Tharp.

ECONOMICS

ECO 108 Quantitative Methods for Economics

Certain quantitative concepts and skills are necessary for economic analysis. This course introduces these concepts and develops the applied quantitative skills needed for a more complete comprehension of economics. Demonstration of the applicability of these concepts to economic topics such as economic growth, cost-of-living, inflation, investment decision-making, and market supply and demand are illustrated.

ECO 212 Principles of Economics I: Introduction to Microeconomics

Introduces neoclassical theories of consumer behavior and of the firm. Covers supply and demand, utility, cost and production, structure of markets, and resource allocation. Suitable for nonmajors. Prerequisite: Sophomore status and ECO 108.

ECO 303 Intermediate Microeconomics

Continues with neoclassical theories of consumer behavior and of the firm, using mathematical as well as graphic techniques. Probes topics similar to those in ECO 212 but more intensively. Prerequisite: ECO 108, 212 and 213.

ECO 321 Labor Economics

Highlights trends in employment, problems of unemployment, relevance of markets for labor services, and issues of wages, hours, and working conditions. Also covers labor unions, labor disputes and methods of settlement, and the theory and practice of collective bargaining. Prerequisite: ECO 108, 212 and 213.

ECO 325 Distribution of Income and Wealth

Studies distribution of income and wealth among families and individuals by race, sex, age, occupation, and class in the U.S. and other countries. Offers alternative theories and views on how best to achieve desirable distribution with public policy tools. Prerequisite: ECO 108, 212 and 213.

ECO 355 Environmental Economics

The course will examine the economics and scientific basis of environmental issues and the policies that are used in addressing them. The advantages and disadvantages of different regulatory responses will be discussed. We will also discuss methods for valuing the benefits of environmental amenities that do not have an observable value in the marketplace, including the approach used more recently in "ecological economics". The use of economics in regulating a natural resource (commercial marine fisheries) will be evaluated. Prerequisite: ECO 108, 212 and 213.

EDUCATION

EDU 271 School and Society

Chronicles the social, political, economic, and historical background of the contemporary American school system. Demonstrates how social forces have shaped the curriculum, organization, and purposes of formal education. ESOL infused course. Prerequisite: APLE or secondary certification only.

EDU 311 Teaching Writing in Elementary Schools

The primary purpose of this course is to learn about the nature of the writing process and how to develop learning activities where the development of good writing will be facilitated. In that the course deals with the "writing process," there will be an emphasis on what skillful writers actually do when creating a written work. The developmental nature of learning how to write will be a major consideration in this course.

EDU 335 Content Area Reading in Secondary Schools

This course is designed to prepare teachers in content areas with the tools needed to help students with reading skills. Pre-service teachers will learn strategies to improve vocabulary, comprehension, and writing skills so students can better learn content materials. ESOL infused course. Prerequisite: Secondary certification only; two courses from among EDU 271, 272, 280 and 324.

EDU 407 Teaching and Learning in Diverse Secondary Schools

Emphasizes planning, implementing, and evaluating instruction in an increasingly diverse school environment based on current research. Includes teaching field experience. ESOL infused course. Prerequisite: Secondary certification only; two courses from among EDU 271, 272, 280 and 324.

EDU 470 Seminar in Classroom Management

The survey course, taken during the student teaching semester, helps to prepare future teachers in the planning of instruction, organization of classrooms, and the management of student learning. Not only are day-to-day items facing the teachers explored, but also the course examines topics pertaining to teaching such as child abuse, assessments, and job-hunting skills. The ETEP portfolio based on the Florida Competencies must be completed at the performance beginning teacher level. Corequisite: EDU 491.

EDU 491 Student Teaching-Secondary

Provides full-time experience integrating and applying skills in an approved local school under direction of a master teacher. Corequisite: EDU 470.

ELEMENTARY EDUCATION

EED 317 Music for Elementary Schools

Presents basic concepts, literature, and methods for teaching music in the elementary classroom. Workshop. Required for certification in music. Prerequisite: Music certification or APLE only.

EED 318 Art for Elementary Schools

Examines use of art to foster child development and supplement learning in curricular areas. Explores sensory experiences, aesthetics and aesthetic education, management of classroom art center, and adult's role in child art. Participants experience an array of media and conduct art activities with children. Prerequisite: Art certification or APLE only.

EED 363 Social Studies for Elementary Schools

Delves into foundations for social studies, exploring human experience, environmental studies (including conservation), teaching strategies for inquiry learning, problem solving, and concept development. Prerequisite: APLE only; two courses from among EDU 271, 272, 280 and 324.

ENGLISH

ENG 140 Composition: Writing About Culture

Develops students' ability to write college-level essays by practicing strategies of argumentation and by refining skills of invention, revision, and critical thinking. Leads to writing essays characterized by unity, order, coherence, completeness, clarity, and mechanical correctness. In order to satisfy the College's general education requirement for writing (W), students must receive a grade of C or better in the course. Section topics are designated by individual instructors. This course (or an equivalent) must be taken during the first semester at Rollins. Formerly ENG 101. Does not count as elective credit in the English Major or Minor or the Writing Minor.

ENG 140 Composition: Writing About Horror Fiction and Film

Develops students' ability to write college-level essays by practicing strategies of argumentation and by refining skills of invention, revision, and critical thinking. Leads to writing essays characterized by unity, order, coherence, completeness, clarity, and mechanical correctness. In order to satisfy the College's general education requirement for writing (W), students must receive a grade of C or better in the course. Section topics are designated by individual instructors. This course (or an equivalent) must be taken during the first semester at Rollins. Formerly ENG 101. Does not count as elective credit in the English Major or Minor or the Writing Minor.

ENG 201 Major English Writings I

Covers writers of the Medieval and Renaissance periods, including the Beowulf poet, Chaucer, Spencer, Shakespeare, Donne, Jonson, and Milton from critical and historical approaches. Second term continues with 18th-century romantic, Victorian, and 20th-century writers:Pope, Swift, Johnson, Wordsworth, Coleridge, Shelley, Keats, Tennyson, Browning, Arnold, Hopkins, Yeats, Joyce, and Eliot. Prerequisite: ENG 140 or equivalent.

ENG 202 Major English Writings II

Covers writers of the Medieval and Renaissance periods, including the Beowulf poet, Chaucer, Spencer, Shakespeare, Donne, Jonson, and Milton from critical and historical approaches. Second term continues with 18th-century romantic, Victorian, and 20th-century writers:Pope, Swift, Johnson, Wordsworth, Coleridge, Shelley, Keats, Tennyson, Browning, Arnold, Hopkins, Yeats, Joyce, and Eliot. Prerequisite: ENG 140 or equivalent.

ENG 224 Review of English Grammar, Punctuation, and Usage

With direction, students complete a programmed course of study that reviews all aspects of basic English grammar and mechanics. Credit/No Credit only (C/NC). Two credit hours. Offered in fall, spring, and summer terms.

ENG 241 Film and Literature

Focuses on the history and aesthetics of film and its relationship to literature. Suitable for nonmajors. Prerequisite: ENG 140 or equivalent.

ENG 245M Selected Studies: Banned Books

America has a long history of banning and challenging the reading material of its citizens. This course will examine some of the most frequently banned works, including those by Twain, Salinger, Bradbury, Alice Walker, and Rita Mae Brown. We will discuss how the conflict surrounding banned books has affected reader reception and helped to cement the place of these works in the American canon. In addition to a midterm and final exam, students will write weekly short response papers and one longer paper. Topics may include profanity, politics, sexuality, racism, and drug use. Prerequisite: ENG 140.

ENG 260 Writer's Studio

In this course, you will learn about your creative potential and how to nurture it. You will take up a writing "practice" that includes regular writing and attention to the conditions under which you are most creative and

productive. You will learn how to respond effectively to the writing of others. And you will be introduced to some basic techniques of craft that good writers use to achieve effect and meaning. Prerequisite: ENG 140 or equivalent.

ENG 300B Expository Writing: Informal Essay

This course offers students writing practice in the informal essay, a form of writing characterized by self-reflection, individual tastes and experiences, open form, and conversational manner. Early practitioners include E.B. White, Joan Didion, and John McPhee. Students will study the primary qualities demonstrated by these and other masters of the informal essay: narrative techniques, flexible structure and design, unity and order, rhetorical intent, and tone. Prerequisite: ENG 140 or equivalent.

ENG 300D Expository Writing: Journalistic Essay

This is a writing course that is based on the workshop method of study. We will read essays from the collection "Best American Essays" and discuss them for our purpose of expanding our knowledge of writing techniques. Students will also submit their writing for full-class workshop discussions. As a class, we will examine style, structure, language and voice and how they apply to journalistic and non-fiction narrative writing. This course gives students the opportunity to explore their reading and writing skills and to develop how they relate to personal goals and needs as a writer. Prerequisite: ENG 140 or equivalent.

ENG 303 American Literature I: Beginnings through 1865

Explores representative works of the period, focusing on the evolution of American literary consciousness and shifting literary strategies, against their historical and cultural backgrounds. Includes traditional canonical works, as well as works that expand that canon. Prerequisite: ENG 140 and a 200-level ENG course.

ENG 304 American Literature II: 1865-1920

Explores representative works of the period, focusing on the evolution of American literary consciousness and shifting literary strategies, against their historical and cultural backgrounds. Includes traditional canonical works, as well as works that expand that canon. Prerequisite: ENG 140 and a 200-level ENG course.

ENG 312J Studies in Shakespeare: Gender and Sexuality

This course examines gender and sexuality in Shakespeare's sonnets and a selection of his plays including Coriolanus, Romeo and Juliet, Twelfth Night, and A Midsummer Night's Dream. It will examine theories of sexuality and how Shakespeare reinforces, subverts, and plays with the socio-historical understandings and practices of homo- and hetero-normativity in Renaissance England. Prerequisite: ENG 140.

ENG 329K Selected Studies: Literature of the American West

The American West has always occupied a special place in the national consciousness. Known as a region of conquest, violence, opportunity, and dreams, the West produces literature that speaks to its unique role in American culture. In this course, we will attempt to uncover how this literature is specific to the region and answers the concerns of a nation that views the West as a savage wilderness. Using culturally diverse texts from a number of different genres, the class will be discussion-based; requirements include weekly responses, a researched term paper, and exams. Prerequisite: ENG 140.

ENG 361 Writing for the Professions

Make the transition from student to professional. This course gives students experience in developing the writing and presentation skills expected of them in their careers. They will learn and apply specific communication principles underlying the forms and practices of professionals. Appropriate for all majors. Prerequisite: ENG 140 or equivalent.

ENG 367 Creative Writing Workshop: Poetry

Alternates focus among various writing genres including fiction, poetry, creative nonfiction, screenwriting, children's literature. Requires strong, established creative writing skills and experience in writing workshops. Refer to the online Schedule of Courses for topics currently being offered. Prerequisite: ENG 140 or equivalent.

ENG 367 Creative Writing Workshop: Fiction

Alternates focus among various writing genres including fiction, poetry, creative nonfiction, screenwriting, children's literature. Requires strong, established creative writing skills and experience in writing workshops. Refer to the online Schedule of Courses for topics currently being offered. Prerequisite: ENG 140 or equivalent.

ENG 373 Journalistic Writing II

This course extends and deepens the skills and approaches introduced in Journalistic Writing I. Prerequisite: ENG 272.

ENG 380 Language Studies: Readers and Writers

Investigates the dynamics of language from historical, sociological, and rhetorical perspectives. Students will learn the best tools for understanding language and for editing their own work and that of others. Prerequisite: ENG 140 or equivalent.

ENG 460D Author: Toni Morrison

Focuses on the work of a single author (excluding Shakespeare) such as Jane Austen or James Joyce or a

group of closely connected authors such as the Brontes or the Brownings. May include secondary sources (i.e., biographies, reviews, and critical/analytical essays by other writers) as well as primary works. Prerequisite: Instructor consent.

ENG 467A Advanced Creative Writing: Winter with the Writers

Interns assist in a variety of activities related to the Rollins Writing Program, i.e., Winter with the Writers; annual Student Readings; First Friday workshops; and other promotions. Interns are appointed by faculty selection committee. Prerequisite: Senior status and consent.

ENVIRONMENTAL STUDIES

ENV 115 Oceanography with Lab

A study of oceanography with special emphasis on seawater composition and circulation, marine geology, marine biology, and economic resources. Includes a history of ocean studies, present development, and the future potentials of the oceans.

ENV 216 Ecology with Lab

Explores relationships of organisms and environments, including population, community, and ecosystem ecology. Focuses on aquatic and terrestrial systems of Central Florida. Lab required. Prerequisite: Junior/senior status. ENV 120 and ENV 130.

ENV 270 Environmental Literature

Features poets, novelists, and essayists who have spoken out strongly for preservation of the environment: Whitman, Thoreau, Emerson, Burroughs, Muir, Austin, Carson, and Abbey.

ENV 280 American Environmental History

Follows evolution of land and resource use. Touches upon the destruction of Native Americans, colonial settlement, expansion of the frontier, progressive conservation movement, and evolution of the modern environmental movement. Prerequisite: ENV 189 and another ENV course.

ENV 300 Land Use Controls

Law defines both property rights and the limitations placed on property use. This course analyzes how our growth can best be managed to promote the public welfare, reduce social costs and protect property rights. Florida's Growth Management Act and its application in Central Florida will provide a major focus for the class. Emerging techniques including new urbanism, sustainable communities, transit-oriented development, and fiscal impact analysis will also be introduced.

ENV 302 Traditional Town Planning

Explores the historical basis, principles and practice of Traditional Town Planning as an alternative to conventional, auto-oriented development and suburban sprawl. Examines the importance of neighborhood structure, transportation alternatives and community identity as essential components of sustainable development. Includes field trip to model communities. Prerequisite: Two ENV or GMS courses.

ENV 315C Field Botany II with Lab

An advanced course in the principles and techniques for identification in the major plant groups. This course addresses the fundamental components of classification, identification and associated terminology associated with the discipline of Plant Taxonomy. Lecture presentations will focus on plant character analysis, principles of taxonomy and special plant groups. The lab component includes identification and collection techniques, and field exercises in habitat analysis. Students should have successfully completed ENV 220 or demonstrate equivalent experience through previous academic or professional training. Prerequisite: ENV 220 or equivalent.

ENV 320 Aquatic Biology with Lab

Develops an awareness of the complex nature of the aquatic environment and the diversity of life in this medium. It starts with an exploration of the physical and chemical factors operating in the aquatic environment; then the most important groups of plants and animals are studied. Finally the individual groups are put together as populations and communities and the applied side of biology is examined through a short study of water-pollution biology. With laboratory and field trip. Prerequisite: Two ENV or GMS courses.

GROWTH MANAGEMENT STUDIES

GMS 201 Introduction to Historic Preservation

This course provides an introduction to issues of historic preservation. Topics include the history and language of the movement, governmental agencies and their activities, adaptive reuse, and architectural history. Research involving historical written sources, maps, photos, and oral history will be used in class assignments.

HISTORYLIBRARY RESEARCH

HLR 101 Library Research: America and England in the Eighteenth Century

The purpose of Library Research is to help students become more sophisticated users of the library. Focusing on an examination of the history of England and her American colonies during the revolutionary era, this course will illustrate how print, nonprint, and electronic information is systematically gathered, stored, and retrieved and how a variety of library services help make that information available to users. In the process of gathering resources and information for research projects dealing with the American Revolution, students will learn about the research process and the critical thinking skills needed to create efficient and effective research strategies and to evaluate the information found. Credit/No Credit Only.

HISTORY

HIS 362 History of American Foreign Policy

Presents patterns, themes, and developments in foreign policy, with an emphasis on the twentieth century.

HUMANITIES

HUM 305 Humanities: Classicism and Romanticism

Between 1650 and 1850 two conflicting modes of thought influenced the humanities. Prior to 1790 the classical tradition predominated, while after 1790 the romantic came to prominence, yet neither succeeded in overwhelming the other. This course explores the impact of these two traditions on the history of the period 1650-1850, especially on art, music, literature, and philosophy. First, we will explore the underlying philosophy of these two traditions and their various means of expression. We will then observe the impact of classicism on the enlightenment and the factors which created a shift to romanticism in post-revolutionary Europe.

INFORMATION TECHNOLOGY

IFT 106 Using the World Wide Web for Research

Designed to help students learn how to find information for academic research. Also explores Web resources for professional and personal use. Objectives are to sharpen research abilities, critical thinking, and term paper writing skills by researching, selecting, and evaluating web sites. Exercises require use of the library and WWW resources. Assumes knowledge of basic Windows functions including use of scroll bars, mouse, and menus. (1 semester hour. CR/NC.)

IFT 107 Using PowerPoint and Computer Graphics for Presentations

Students will learn to use Microsoft PowerPoint and graphics techniques for creating effective classroom presentation. Final project: classroom presentation. Assumes knowledge of basic Windows functions including use of scroll bars, mouse and menus. (1 semester hour. CR/NC)

IFT 107OL Using PowerPoint and Computer Graphics for Presentations (Online)

Online course. Students will learn to use Microsoft PowerPoint and graphics techniques for creating effective classroom presentation. Final project: classroom presentation. Assumes knowledge of basic Windows functions including use of scroll bars, mouse and menus. (1 Semester Hour. CR/NC)

IFT 109 Using Access for Data Collection and Analysis

Microsoft Access will be used to show how information is stored and retrieved for use in data collection and analysis. Assumes knowledge of basic Windows functions including use of scroll bars, mouse and menus. (1 semester hour. CR/NC)

IFT 110 Using Excel Spreadsheets Effectively

Students will learn how to use Microsoft Excel to solve problems that might be expected in liberal arts courses. Basic math skills required. Final project. Student cannot receive credit for both IFT 110 and Spreadsheets for Accounting. Assumes knowledge of basic Windows functions including use of scroll bars, mouse and menus. (1 semester hour. CR/NC)

IFT 112 Creating Home Pages for the World Wide Web

Students will learn the basic skills necessary to create Web pages, including the incorporation of computer graphics into pages. Students will create their own home pages as a final project. Assumes knowledge of basic Windows, Netscape & Rollins Novell systems. (1 semester hour. CR/NC)

IFT 113 Creating Home Pages for the World Wide Web II

Students will use high-level Web tools such as FrontPage, Dreamweaver and others to create advanced Web applications. Prerequisite: IFT 112 or consent.

IFT 120 Design with Photoshop

Students will learn to use the features of Adobe PhotoShop image-editing software to create and manipulate graphics for print and the Web. Format will be class meetings and online assignments. Students will be expected to work independently. Final project. (1 semester hour. CR/NC)

IFT 300 Digital Video

Explores video capturing, editing and exporting through hands-on integrated use of digital cameras, VHS, CDs and DVDs. Video editing software will be used to create transitions and effects.

IFT 301 Digital Video II

Presents advanced video editing techniques using industry standard software, as well as non-linear and non-literal use of images and video. Prerequisite: IFT 300.

INTERNATIONAL AFFAIRS

INAF 215J Topic: America and the World

This course is designed to examine the foreign-policy challenges facing the incoming U.S. presidential administration. It provides an analysis of critical issues such as rising powers (China, India, Russia); troubled areas (Afghanistan, Iraq, North Korea and Pakistan); energy and the global economy; the Arctic age; Egypt in the 21st century; the global food supply; Cuba after Castro; human rights, including human trafficking; and terrorism/counter-terrorism.

INAF 315D Topic: Islam, Culture and Politics

During the last seven years America has pursued a policy of democratization in the Muslim world, but the results predictably failed to bring to power forces aligned with US interests. It is important to understand the cultural context of Muslim politics which has, for at least three decades, followed a popular Islamist trend moving in an anti-US direction. This point is best understood by reviewing the diverse phenomena of political Islam in several countries of the Middle East, North Africa, and South Asia.

INAF 315U Topic: The Politics of Palestine

Examines the Palestinian grievance over land in the volatile Middle East in order to try to understand why the U.S.-supported Oslo peace process failed in the 1990's, and the fighting between Israelis and Palestinians persisted in the 2000's. Students will analyze the Palestinian view with critical intent to determine its own merits.

INAF 320 International Business Development

Details the elements required to market a product or service internationally. Covers international business development, market selection, country research, sales channel options, and international business law issues. Formerly offered under INAF 315 Topics: International Trade. Prerequisite: Junior status.

INAF 386 South Asian Politics

This course presents a comparative analysis of the political systems including political culture of South Asia, including India, Pakistan, Bangladesh, Sri Lanka, Nepal and Bhutan. Topics include: ancient civilization; the traditions of spiritualism, tolerance of ambiguity, and ideological flexibility in contrast to Western thinking; Mahatma Gandhi's message of non-violence and public aspect of 'dharma' and 'atma'; caste system and its challenge to national integration; and the role/exploitation of religion in the politics of South Asian countries. A special emphasis will be placed on Afghanistan, Pakistan nuclear deterrents, and the war on terrorism.

INTERDISIPLINARY STUDIES

INT 200G The Beast Within: Animals in Human Reflection

How do humans view themselves within the animal kingdom? And how do we use animals to reveal the experience of humanity--our deeper prejudices, anxieties, hopes, and dreams? How much do we really understand about animals? Considering the powerful role of animals as characters in mythologies; as archetypes of cultural and social experience; and as potent symbols of our own psychology, what is the relationship between the beast within and the one without? This course will cover a range of disciplines and examine how artists, writers, and thinkers apply these questions in their creative and intellectual work. The course emphasizes the development of writing skills, requiring the students to apply high level thinking in academic discussions and the preparation of analytical essays. INT200 should be taken within the first six classes in the student's Holt School studies. Prerequisite: ENG 140.

INT 221 Statistics for the Social Sciences

Introduction to statistics for social science students with the major emphasis on the concepts of statistical inference. Topics covered include distributions, probability, the testing of hypotheses, estimation, non-parametric methods, correlation, and regression. Computer programs and self-instructional media support the course. Prerequisite: HS Algebra or equivalent.

INT 260 Foundations of Leadership and Citizenship

Foundations of Leadership and Citizenship introduces students to the study of leadership, social change, and service learning from both theoretical and practical perspectives. The course explores leadership in relation to individuality, group dynamics, social justice, and community engagement. Through readings, case studies, reflective journals, and group work, students examine leadership as an inclusive, relational process through which individuals, organizations, and systems can create social change. This course culminates in a portfolio demonstrating the students' personal assessment and experiential understanding of leadership and citizenship.

INT 261 Leadership and Citizenship in Action

This course builds upon a theoretical understanding of leadership, social justice, social change, and service by fostering collaboration among students in the class and with their communities through diversity and community education, community service, skills training, and facilitation opportunities. Students continue to synthesize their concepts of leadership through portfolios, reflection journals, and papers that describe their personal leadership models and gain the additional knowledge, skills, and resources to function as responsible leaders and engaged members of the Rollins College and Central Florida communities. This course culminates in a portfolio demonstrating the students' personal assessment and experiential understanding of leadership and citizenship. Prerequisite: INT 260.

INT 315B Topics:Persuasive Images:Documentary Films

The documentary film is potentially a powerful and expressive means by which to educate and enlighten, providing the viewer with revealing insights and perspectives into the many-faceted realms of human activity. Yet the documentary film has also been described as 'almost always an instrument of propaganda," possessing elements both visually stunning and disturbing. This course examines the particular social, political, cultural, and historical issues and themes through selective documentary films.

INT 395 Hamilton Holt School Internship Program

An academic internship is a temporary work experience that contains sufficient academic content and rigor to merit the granting of academic credit. It is supervised both by the Holt School Internship Coordinator and by an onsite representative of the employing firm. The student must pay tuition and fees for the number of hours for which he/she expects to receive academic credit (2, 3 or 4 semester hours). Prerequisite: Satisfactory completion of the academic review process, JR standing, 2.5 or better cumulative grade point average, good social standing, and participation in mandatory orientation.

JAPANESE

JPN 102 Elementary Japanese II

An introduction to the Japanese language, stressing speaking, listening and writing systems. Prerequisite: JPN 101.

JPN 202 Intermediate Japanese II

This course presents more intricate concepts of Japanese grammar, stresses reading for comprehension, expansion of vocabulary, and improvement of oral and written proficiency. Prerequisite: JPN 201.

MATHEMATICS

MAT 103 Quantitative Reasoning

Covers collection of data and analysis of everyday quantitative information using spreadsheets or statistical packages. Touches upon population vs. sample, parameter versus statistic, variable type, graphs, measures of center and variation, regression analysis, and hypothesis testing.

APPLIED MUSIC

MUA 200A Rollins Chamber Singers

Emphasizes the performance of high-quality literature for large choral ensemble.

MUA 200B Rollins Singers

Concentrates on contemporary, popular, and early music pieces for several small choral ensembles. Prerequisite: Audition. Corequisite:MUA 200A.

MUA 200C Rollins Concert Choir

Focuses on music for the most select choral ensemble. Corequisite:MUA 200A. Prerequisite: Audition.

MUA 200D Women's Ensemble

Spans a wide variety of styles, especially composers who specialize in music in this voicing. Prerequisite: Audition.

MUA 200E Rollins Brass Ensemble

Joins students and community members in performing brass music from the Renaissance through the twentieth century. Prerequisite: Audition.

MUA 200F Rollins Jazz Ensemble

Performs jazz from all periods. Prerequisite: Audition.

MUA 200G Flute Choir

Combines students and community members in performing flute ensemble music. Prerequisite: Audition.

MUA 200H Percussion Ensemble

Emphasizes music for percussion instruments. Prerequisite: Audition.

MUA 200I Small Chamber Ensembles

Includes small vocal and instrumental ensembles. Varies from term to term. Prerequisite: Audition.

MUA 200J Bach Festival Choir

Joins students and community members in performing primarily oratorio works. Prestigious, historical music organization. Prerequisite: Audition.

MUA 200K String Ensemble

Tailors string literature from all periods to ensemble’s instrumentation. Prerequisite: Audition.

MUA 200L Horn Ensemble

Teams students with community members in performing horn music from the Renaissance through the twentieth century. Prerequisite: Audition.

MUA 200M Opera Workshop

Delves into the study and performance of opera roles and scenes. Prerequisite: Audition. Corequisite:MUA 200A.

MUA 200N Mallet Ensemble

Performs music for marimba, glockenspiel, xylophone, vibraphone, and chimes. Prerequisite: Audition.

MUA 200O Pep Band

Performs at college athletic events. Winds, brass, and percussion. Prerequisite: Audition.

MUA 200P Sightsinging

Additional training for the musical ear. Involves elements of association, habit, memory, theoretical understanding and imagery. Prerequisite: MUS 152.

MUA 200Q Orchestra

Performs orchestral literature including concertos and symphonies. Prerequisite: Audition.

MUA 200R Wind Ensemble

Performs wind ensemble and light classics literature. Prerequisite: Audition.

MUSIC

MUS 152 Theory 2: Harmony

Explores perceiving and writing music through simple exercises in traditional harmony and voice leading. Studies historical examples. Corequisite:MUA 101B or 202B Applied Music:Piano. Prerequisite: MUS 151 or consent.

MUS 190 Introduction to Music and Technology

An introduction to the musical uses of computers, synthesizers and sound design. The student will learn how to sequence, edit, mix, notate and arrange music using modern techniques and computer applications. These applications include:Digital Performer, Sibelius and Pro Tools. Knowledge of both computers and music is imperative. Prerequisite: MUS 151.

MUS 225B Topic: Advanced Music and Technology

Advanced Music Technology investigates intermediate and advanced concepts related to the creation of music with computers. This course explores the field’s methodologies and applies these concepts with hands-on lab projects. Topics include digital audio workstations, MIDI sequencers, software synthesis, digital signal processing programs, and music distribution on optical disc and other computer based mediums. Prerequisite: MUS 190 or consent.

MUS 225H Topic: Intro to Sound Recording Technology

Students will acquire expertise in the art of recording and will take on the responsibilities for recording live events at the college utilizing the latest computer systems and equipment. Students will be expected to reflect on the artistic standards acquired in other music courses and apply these standards rigorously to their activity in the class in order to produce a quality recording. Prerequisite: MUS 152

MUS 225J Topic: Singing for the Stage

Description not available.

MUS 252 Theory 4: Chromatic Harmony and Introduction to Analysis

Highlights writing more chromatic harmonic accompaniments to melodies (Neapolitan 6th chords, 9th, 11th, 13th chords), as well as analyzing varied music. Prerequisite: MUS 152 or consent.

MUS 290 Basic Conducting

Includes baton technique and basic score reading. Lab format. Prerequisite: MUS major and SO status, or

consent.

MUS 325 Love! Death! Opera!

Traces inspiration of specific operas--original novels and plays, as well as librettos derived from them. Video performances reveal transformations of written word to lyric stage. Suitable for non-music majors.

MUS 342 Methods: Strings

Study, discussion, and analysis of methods and techniques of all instruments in the string family; development of experimental studies for each instrument separately and together; development of playing and teaching skills. Music major/minors only.

MUS 352 Seminar in Composition II

Students will be encouraged to undertake projects of a larger scope than previously attempted, and to write for larger ensembles. Each semester will culminate in a recital of student works. Prerequisite: MUS 351.

MUS 355 Practicum: Composition

Practicum:Composition offers students interested in more advanced study the opportunity to continue to receive instruction in composition beyond MUS 351/352 Seminar in Composition I and II. May be repeated. Prerequisite: MUS 352.

MUS 362 Music History: Classic/Romantic

Spans the Classic era (1750-1820) through the Romantic era (Nineteenth Century). Prerequisite: MUS 152 or consent.

MUS 363 American Music

Chronicles styles, periods, and performers: Tin Pan Alley; jazz mixed with blues; classical; Broadway and Bop; Copland, country, and Coltrane. Exposes students to a wealth of musical culture through recordings, videos, and live concerts.

MUS 391 Practicum: Conducting

A practicum for advanced conducting students to further develop their knowledge of repertoire, performance practices, aural discrimination, and conducting technique. Prerequisite: MUS 390 or consent.

MUS 394 Piano Pedagogy II: Practicum

Observation of private and group instruction at the Community School of Music and opportunity to teach private lessons under supervision of the instructor. Continuing discussions of appropriate teaching materials for the more advanced student. Prerequisite: MUS 393.

PSYICAL EDUCATION

PED 101 Health and Wellness

Emphasizes self-awareness and responsibility in maintaining health. Deals with consumerism, emotional health, intimate relationships, stress management, nutrition, fitness, disease prevention, and individualized behavior modification. Formerly INT 315.

PHILOSOPHY

PHI 223 Introduction to Formal Logic

In general, philosophy forces us to go beyond our ordinary, sometimes unreflective, intuitions and perceptions about the world by subjecting them to scrutiny using the principles of logic and critical thinking, thereby leading us to true, justified, belief, or, more simply put, knowledge. In terms of logic, this is done by expressing arguments in everyday language and evaluating them using the principles of logic and critical thinking. Here, we will focus formal and informal logic. In particular, we will evaluate arguments them using the principles of natural deduction, critical thinking, probability calculus, and statistics in order to gain a better understanding of the role that philosophy or, rather, logic plays in constructing and evaluating our intuitions and beliefs about the world around us.

PHI 308C Topic: Ethics and Political Realism

This course will briefly trace the theory and practice of "political realism" from Thucydides and Machiavelli to Metternich. It will consider the "realpolitik" of Hans Morgenthau and Henry Kessinger. It will review the foreign policy of the U.S. during the years of the 20th Century, and will look at its current role as the preeminent world power (especially in the aftermath of 9-11). The ethic of Reinhold Niebuhr and the geopolitical critique of Joseph Nye will be used to evaluate "political realism" in context.

PHI 308D Topic: Gender, Relativism and Rights

Explores tension between respecting cultural traditions and respecting human rights. Role of gender is emphasized as many cultural traditions that violate human rights disproportionately affect women. Issues such as female genital mutilation, forced prostitution, dowry, suttee (widows throwing themselves on husbands'

funeral pyres), and ‘wearing the will’ are considered. Explores the theoretical debate on these issues, examines specific cases, and discusses the implications for politics, ethics, and public policy. WMS Minor elective course.

PSYCHOLOGY

PSY 101 Introduction to Psychology

Provides students with a broad introduction to the field of psychology including: the biological basis of behavior, sensation and perception, learning, memory, cognition, human development, intelligence, personality, psychological disorders as well as the psychology of the world of work.

PSY 101OL Introduction to Psychology (Online)

This course presents an introductory topical survey of the various aspects of Psychology as both a scientific and an applied discipline. Unique to this particular offering of PSY 101 is its sole reliance on electronic text, tutoring and mastery certification testing. This unique mixture of tutoring and testing allows the course to be delivered exclusively on-line. Only a final exam requires you to come to campus. Additional information available at <http://fox.rollins.edu/~rdray/>. Students must have access to a computer with Internet capabilities, and be familiar with using the Web for searching and sending email with attachments. In addition to basic computer skills (creating/saving documents and downloading/de-compressing software), students will be expected to work virtually for large components of the class and therefore need to be comfortable working in an online environment. The successful student will be self-disciplined and highly motivated to work independently to meet rigorous deadlines. Student must have a Rollins e-mail account. If you do not have a current password, complete the online Password Reset Request form located on the Information Technology link to the Rollins webpage. This should be done prior to the first week of class. Students should also contact Dr. Ray via e-mail as soon as enrolled - rdray@rollins.edu.

PSY 211 Social Psychology

Presents a broad account of how the actual or imagined presence of others influences thoughts, feelings, and behaviors. Touches upon conformity, attraction, prejudice, aggression, group decisions, and attitude change, as well as advertising, law, and indoctrination. Prerequisite: PSY 101. Corequisite for psychology majors: PSY 301, 304.

PSY 301 Research Methods in Psychology and Organizational Behavior

Examines the major research methods used to explore important issues in psychology and organizational behavior. The process of identifying and addressing research questions will be investigated by reviewing key research strategies including field and laboratory experiments, correlational studies, and observational techniques. The course will also examine specific techniques for collecting and analyzing data and summarizing research findings. Prerequisite: PSY 101.

PSY 304 Statistics and Decision Making

This course introduces descriptive and inferential statistical procedures for the social sciences. Topics covered include scales of measurement, probability, measures of central tendency and variability, null hypothesis testing using single or multiple samples, correlation and regression, and both inferential and procedural errors individuals can make when calculating and interpreting statistics. Course must be completed as student declares psychology as a major. Individuals with insufficient mathematical preparation are encouraged to complete remedial work prior to enrolling in the course. Prerequisite: PSY 101 and high school algebra or equivalent.

PSY 306 Tests and Measurements

The theory of test construction and validation. Topics covered include intelligence testing, personality assessment, performance appraisal, skills tests, structured interviews, surveys, and other data gathering instruments. Prerequisite: PSY 101. Corequisite for psychology majors: PSY 301, 304.

PSY 310 Psychopathology

Psychopathology is a clinical term related to the study and examination of abnormal behavior. This class will examine facts, theories, and treatment strategies relevant to abnormal behavior in present day society. Topics to be studied include disorders of childhood, mood disorders, anxiety disorders, substance related conditions, psychotic disorders, and other conditions that impair a persons functioning. Prerequisite: PSY 101. Corequisite for psychology majors: PSY 301, 304.

PSY 315N Topic: Positive Psychology and Relationships

Positive Psychology can be described as a framework and process to use effective tools of empirical research to understand the nature and enhancement of human strengths, resources, practices, well-being, and relationships. The aim of this course is to utilize effective concepts, strategies, and interventions to assess, develop, and enhance relationship effectiveness. Through a seminar format and intervention experiments, the course is designed to teach knowledge and skills that enable students to create relationships (current and new) that influence positive traits and focus upon strengths and meaningful interactions and communication. Prerequisite: PSY 101. Corequisite for psychology majors: PSY 301, 304.

PSY 315S Topic: Organizational Dysfunction

Modern complex organizations include many that deal with high-risk technologies, including nuclear power,

aviation, space petrochemical and military systems. Although such organizations are responsible for great achievements, such as the first walk on the moon, dysfunctional organizational practices are often implicated in great disasters, such as the loss of the space shuttle Challenger. This course will examine the "dark side" of organizations. We will explore case studies such as NASA, the nuclear power industry, and commercial aviation, to identify factors that contribute to organizational dysfunctions, catastrophic accidents, and unsafe operating conditions. Prerequisite: PSY 101. Corequisite for psychology majors: PSY 301, 304.

PSY 315V Topic: Red Cross Disaster Training

Rollins College and the American Red Cross have partnered to create a unique learning and community service opportunity for students. The Red Cross training includes a variety of online and classroom exercises that will provide students managerial level training in establishment of shelters and disaster response. Upon completion of the training, students will be eligible to be deployed anywhere in the country to support disaster relief efforts. Students will receive credit for the course after successfully completing all Red Cross training requirements. Course also includes some training in mental health responses to disaster and a brief review of posttraumatic stress disorder. If you have any questions about the course, please contact Dr. David Richard in the Department of Psychology (dcrichard@rollins.edu). Student must be a declared major or minor in psychology or organizational behavior, others may petition for enrollment.

PSY 315Y Topic: Existential and Humanistic Psychology

Can people really change their personalities? What are our responsibilities to others? Do we have any control of the future? What does it mean to be human? This course will look at traditional issues in personality psychology and the study of human nature from the perspective of existential and humanistic psychology, as well as other non-traditional approaches to personality. Because part of the class will be experiential, attendance is required. Prerequisite: PSY 101. Corequisite for psychology majors: PSY 301, 304.

PSY 315Z Topic: Psychopharmacology

Relationships between psychoactive drugs, the chemistry of the brain, and behavior are examined. Topics include an introduction to the principles of pharmacology, nervous system functioning, the analysis of behavior, and the psychopharmacology of both current licit and illicit drugs. Although previous background in biology and chemistry is desirable, basic mechanisms of action will be introduced and discussed. This course should ultimately provide you with a good foundation in psychopharmacology that hopefully will help you in more advanced courses.

PSY 322 Cognitive Psychology

An investigation of human cognitive functioning. Topics covered include:information processing models, sensation and perception, pattern recognition, attention, memory, language, thinking and intelligence, problem-solving, and creativity. Formerly PSY 400. Prerequisite: PSY 101. Corequisite for psychology majors: PSY 301, 304.

PSY 330 Organizational Behavior

Surveys the field of industrial and organizational psychology as it applies to the world of work and business. The research and development methods of the field are examined. Operational applications of these methods are analyzed in terms of their use in organizations. The use of industrial-organizational psychology to aid individuals who work with others to solve human performance problems in the work environment are studied. Prerequisite: PSY 101. Corequisite for psychology majors: PSY 301, 304.

PSY 335 Clinical Psychology

Clinical Psychology is a complex and fascinating field that is ever-changing and evolving. In this course, students will be ushered through the real world of the contemporary clinical psychologist. They will learn about the various activities, roles, and responsibilities of the clinician through actual case material. Traditional functions of the clinician such as psychological testing and psychotherapy will be highlighted as well as current issues such as whether psychologists should have the right to prescribe medications as well as whether their training ought to be Ph.D. or PsyD. Prerequisite: PSY 101, and PSY 307 or 310. Prerequisite: PSY 101. Corequisite for psychology majors:PSY 301, 304.

PSY 354 Personality

Examines traditional and contemporary theories of human nature, including psychoanalysis, behaviorism, humanistic psychology, evolutionary psychology, and others. Students apply theories to autobiographical data. Previously PSY 254. Prerequisite: PSY 101 or consent. Corequisite for psychology majors: PSY 301, 304.

PSY 407 Organization Development

The purpose of this course is to provide the student with opportunities to learn the history, theories, models, research and strategies for change in the development of organizations. Prerequisite: PSY 101. Corequisite for psychology majors: PSY 301, 304.

RELIGION

REL 126 New Testament

An Introduction to the origins of Christianity, to the New Testament as the primary source of Christian thought and practice for nearly two millennia, and to modern critical methods in the research of the biblical text.

Themes include the nature of Jesus as the Messiah, the "Kingdom of God," sin and salvation, the relationship of Christianity to Judaism, what it meant to be a Christian in the Roman empire, human interactions in the Christian community, and views about Christianity and history.

**REL 251Z Topic: Where Have All the Women Gone?
(Contemporary Women Theologians and Scripture Studies)**

Until recently the area of scripture study has been dominated by male theologians, but now we are becoming more familiar and comfortable with female scholars who are claiming a place of importance and relevancy in this always controversial field. What point of view do these contemporary women theologians espouse and how has this point of view contributed creatively to the understanding of Scripture? In this course we will be reading and discussing women theologians who represent Judaism, Christianity and Islam. Some of their insights are ground breaking and revolutionary. You will discover new ways of thinking and even believing. The time has come to listen to these voices. Men and women are welcome.

SPANISH

SPN 102 Elementary Spanish II

Grammar, readings, cultural material, intensive oral practice, optional language laboratory. Prerequisite: SPN 101 or equivalent.

THEATRE

THE 100 Introduction to Theatre

Surveys the history of theatre art and crafts. Discusses major plays and playwrights, physical stage, dramatic criticism, acting, directing, stagecraft, design, and other relevant crafts. Suitable for nonmajors.

THE 301 History of Radio and Television in America

Surveys broadcasting from 1900 to the present: inventions, trends, programs, events, and personalities. Suitable for nonmajors.

WOMEN'S STUDIES

WMS 350 Feminist Methodology

Explores questions debated within academy. Examines feminist critique of and innovations in methodology in many fields, from the humanities to the social sciences.



ROLLINS COLLEGE

HAMILTON HOLT SCHOOL

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Frequently Asked Questions

Student Consumer Information

FoxLink

Holt School Home

Rollins Home

Voice: 407.646.2232

Fax: 407.646.1551

HoltStudentServices@rollins.edu

REGISTRATION INSTRUCTIONS

The Hamilton Holt School conducts all student registrations online using [FoxLink](#). Registration is restricted to students in good academic and financial standing who have attended at least one of the previous three semesters. Students who do not have access to the internet from home or work may use the computing labs, located in the Olin Library, during normal hours of operation. There is also a student computing station located in the Holt School office.

The Student Help Desk (407-646-2655) is available during regular office hours should students encounter technical problems. Students should follow the procedures described below to report error messages received while attempting online registration.

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Getting Started

Select Courses from the Schedule of Courses. Be certain to review the online term addendum for updates and changes.

- The maximum course load for the Fall and Spring terms is 16 credit hours. The summer term is limited to eight semester hours per six-week term. Students will be prohibited from registering for more than the specified limit without an approved course overload request. (Forms are available at the Holt School Office; adviser approval is required)
- Absolutely no scheduling overlaps in meeting times or dates are permitted. This is non-negotiable.
- You will be prohibited from registering for courses that are restricted by major, require approval from the instructor and/or academic department, or represent duplicate registrations. Such registration errors may only be overridden by a Holt School staff member.
- You may e-mail a request for an override to the Holt School Student Services webpage at <http://www.rollins.edu/holt/students/advising.shtml>. Requests will be processed on a routine basis each day during the registration period. You will be notified by e-mail.
- You may not register by web for courses offered in other Rollins Programs. Refer to the Holt School catalog for policies and procedures.
- You will be prohibited from participating in online registration if you have an outstanding debt to the institution. Contact the College Bursar's Office at 407-646-2252.
- Students are forewarned to review prerequisite requirements reflected in the Schedule of Courses and in the course descriptions. Computer Science, Economics, and Music majors/minors are required to obtain adviser pre-approval for registration in major/minor core courses. Online registration will not be permitted without prior approval. Students are also advised to note level requirements (e.g. Senior Status) published in the schedule. You will be held accountable for this information.
- The FoxLink starting and ending dates of courses differ from actual starting and ending dates. This is because intensive courses are built into parts of term for refund and grading purposes. These parts of term dates are not to be confused with the actual course meeting dates that are reflected in the online Schedule of Courses.

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Log In

- From the Rollins Web home page, select [FoxLink](#) from the drop-down box under "Campus Logins."
- Enter Username, which is your student R-Number and Password (PIN).
- Click on *Student* tab at top of form.

http://tars.rollins.edu/holt/schedule/200901/webinstructions.shtml[1/13/2010 1:18:16 PM]

- The screen will then divide into three sections. Look at the middle section titled *Important Student Links*; then select *Hamilton Holt Check-in* link. Note: If you do not see the *Check-in* link, you should see a link for *Registration*. Select that link and you will be redirected to the Check-in form. Select that link and follow the instructions. When the Check-in form is complete, you will receive a registration time period.

NOTE: All Hamilton Holt School students must now complete Check-in prior to registration.

- Once Check-in is complete, select the *Student* tab again. Then select the *Select Term* link.

Select Term

- Click on the *Select Term* link and scroll to the the appropriate term from the drop-down menu. (Example: Spring 2009 A&S/Holt.)
- Click on the *Submit Term* button. This should bring you back to the Registration Main Menu.
- Click on *Add/drop Classes* link.

Enter Course Registrations

- Click on *Add/drop Classes* link.
- Using the scroll bar to the right of the screen, scroll to the Add Class form at the bottom of the page. Enter the CRNs (the five digit number for each course) of your course selections and click on the *Submit Changes* button.
- A schedule will automatically come up indicating that you have either successfully registered for your courses or that registration errors/holds prohibit registration. (If you receive error messages, refer to Section I of these instructions.)

Note: The Holt School uses a wait-list system. If a course is filled, you are *not* automatically wait-listed. You must select *Wait-List* from the drop-down menu and submit again. Your selection will be shown again confirming that you are wait-listed. For more information, see [Process to be Wait-Listed for a course](#).

- Clicking on the *Reset* button at the bottom will clear any changes you may have made as long as you have not already clicked on the *Submit Changes* button. You may also use the drop-down box in the action column to delete courses you may have entered in error.
- Once you have completed the registration process, scroll down to the bottom of the page and select the *Registration Fee Assessment* link. You will be shown the amount of tuition due. This amount does not consider any financial aid award.

Complete Registration

Select the *Registration Fee Assessment* link located either at the bottom of the registration page or from the Registration menu. Review the charges to your student account to ensure accuracy. This is a required step to finalize your electronic registration. This amount does not consider any financial aid award.

Logging Out

Once registration is complete, be certain to click on the Logout icon located in the top left corner of the screen. If you do not log out, anyone who uses the computer after you could view and/or access sensitive information in your records

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Submission of Payment

UNDERGRADUATE TUITION RATE FOR 2008-09: \$1,400 per four-semester-hour course (\$350 per semester hour)

Full tuition payment for all students is due by **6:00 p.m. on January 6, 2009**. No exceptions will be considered or negotiated. We recommend that you not mail your payment since there is no guarantee that it will reach us prior to the payment deadline.

Students are held personally and financially responsible for the course enrollments, tuition, and fees they initiate through the registration process. We expect full and timely payment for all registrations. Students who cannot pay full tuition through one or a combination of acceptable methods of payment on or before the **January 6** deadline must withdraw in writing prior to the

deadline in order to avoid additional financial penalties. Late payment penalties include an initial fee of \$75, and \$75 per month until the end of the term or the balance is paid in full. This will be applied to all payments received after the January 6 deadline.

The Holt School does not automatically withdraw students for unpaid balances, but reserves the right to do so if such students are registered for courses that have waiting lists. In this case, the student will be withdrawn after the payment deadline, notified of the withdrawal in writing, and receive a full relevant tuition credit. Late payment fees will remain on the student account to cover incurred administrative time and costs.

- **Holt School Payment Plan:** The Holt School now offers a convenient, low cost [payment plan](#) for students. [Click here](#) for more information.
- **Payment by Cash/Check/Credit Card:** The Holt School will not release account or payment information over the telephone. Authorized payers may access FoxLink through the Rollins Home Page at www.rollins.edu. Select FoxLink from the drop-down box options under Campus Logins.
 - Log in under Student Services in FoxLink.
 - Select **User Preferences** to update e-mail addresses and notification preferences. A secondary e-mail address can be entered for notification when monthly statements are available. Under this option, you may also choose to receive an e-mail confirmation or notification when an authorized payer makes a payment.
 - Select **Payment Profiles** to enter credit card and banking information for electronic check payments. These profiles will be stored so that you will not need to enter this information each time you make a payment.
 - Select **Authorized Payers** to create an account for parents, grandparents, or anyone who will be responsible for paying on your account. You will need to communicate user Login Name and Password to the individual in order for that person to access your account online through the *Authorized Payers* link. The *Authorized Payers* link will be available at www.Rollins.edu.
 - Select **View Accounts** to review your monthly statement. You will be able to obtain this statement in printable format by clicking on the PDF option at the top left corner of the statement. You will also be able to view past statements via this option.
 - Select **Make Payment** to submit an online payment to your account.
 - Select **Payment History** to review payments made to your account via the online payment site.
 - Select **Contact Us** in the top right-hand corner or call 407-646-2252 (Bursar's Office) if you need assistance.
 - Log off is located in the top right-hand corner. Your FoxLink session will remain active while you are in the QuikPay site and will reappear on your screen when you log off QuikPay.
- **Payment by Financial Aid:** Financial aid recipients who have received the Rollins award letters may defer all or part of their payment (depending on the award) until the aid becomes available. Deferment of tuition for financial aid applicants is an extension of the payment due date. It is NOT a guarantee of eligibility for financial aid. Students are ultimately responsible for the full cost of tuition and fees. The amount of financial aid that is reflected on the student account on the date of registration is what the Holt School will consider when reviewing payments. Students have the responsibility to determine and pay any remaining balance prior to the payment deadline in order to avoid additional late payment fees. Students who anticipate financial aid and subsequently learn that aid has been reduced, denied, or withdrawn must either pay the full tuition balance or complete a written request to be withdrawn without financial penalty by the end of the first week of classes in order to avoid being held financially responsible for their classes and late payment fees. The Holt School is not involved or aware of decisions regarding the status of student aid and does not automatically withdraw. The student has responsibility for this.
- **Payment by Corporate Sponsors:** Some employers have a billing agreement with the Rollins College Office of the Bursar. Students attending under one of these agreements must have a signed, authorized form on file in the Bursar's Office at the time of registration in order to defer tuition payment. If the original form is not on record at the time of registration, the student may register by paying 25% of tuition due plus fees.
- **Tuition Discounts:** Alumni with Bachelor's or Master's Degrees, and current adjunct faculty in academic programs are eligible for a 20% tuition discount on undergraduate

course tuition. Alumni with a MA in Counseling from Rollins College are also eligible for a 20% tuition discount on graduate counseling course tuition. Proof of employment or graduation may be required in some instances.

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Process to be Wait-Listed for a closed course

Should you receive a message that a course is closed, you may add your name to the waiting list by clicking on the drop-down box in the Action column and selecting *Wait-Listed*. Be certain to save this action by hitting the *Submit* button. You will be notified if a space becomes available in the course. Graduate and undergraduate programs in the Holt School administratively maintain separate waiting lists through the first week of classes. Instructor overrides are not accepted, so **please do not contact the professor**. Students are prohibited from attending courses without official registration. Some instructors do not permit waiting lists, or do not permit admission to classes after the first class meeting.

Please note that even though you are not officially registered for wait-listed courses, they will appear on all FoxLink schedule viewing forms. Most forms reflect a status of WL (wait-listed) instead of RE (registered). The WL status is not reflected on the schedule option viewed by day and time. Please note the inclusion of wait-listed courses when using this schedule view option.

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These condensed instructions are not intended to be an exhaustive representation of institutional or program policies and procedures. Additional information is contained in the current Rollins College Hamilton Holt School catalogs. Catalogs are available at the Holt School website at www.rollins.edu/holt/forms/catalogs.

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Information posted on the Rollins College Hamilton Holt School Web site is intended as general information only. It is subject to change and does not reflect a contract between students and the College. Contact the Hamilton Holt School office to confirm any information.